



**Clerk to the Council**  
Greenham Control Tower,  
Bury's Bank Road, Thatcham  
Berkshire, RG19 8BZ

[clerk@greenham.gov.uk](mailto:clerk@greenham.gov.uk)  
[www.greenham.gov.uk](http://www.greenham.gov.uk)

01635 43534

## **Minutes of Greenham Parish Council held at 7.30 pm on 9<sup>th</sup> June 2021 – Greenham Control Tower**

---

### **Present:**

Cllr Steve Jones (SJ)  
Cllr Gary Puffett (GP)  
Cllr Alison Blackborow (AB)  
Cllr Martin Griffiths (MG)  
Cllr Billy Drummond (BD)  
Cllr Chris Austin (CA)  
Cllr Ken Neal (KN)

### **In attendance:**

Clerk  
Chaired by Steve Jones

Meeting began at: 7:30pm

---

### **GPC (Greenham Parish Council) Full Council meeting 9<sup>th</sup> June 2021**

#### **20 Public Session**

No members of the public were Present

#### **21 Apologies for Absence**

Cllr Adrian Abbs  
Cllr Phil Barnett  
Cllr Chris Ferguson  
Cllr Sally-Ann Jay  
Cllr Tony Vickers  
Cllr Julian Swift-Hook

#### **22 Declarations of Interest, Statements of Position and Dispensations**

*To receive any Declarations of Interest and Statements of Position by Councillors.*

**BD** - – Commissioner on Greenham and Crookham Commons Commission, Newbury Town Council, West Berkshire District Councillor, Mayor

**SJ** – Greenham Parish Council representative for Greenham Control Tower

## **23 Approval of Minutes**

### **a) To Approve Minutes of GPC Meeting held on 5<sup>th</sup> May 2021**

**Proposed:** GP

**Seconded:** AB

**Abstentions:** None

**Against:** None

**Resolved:** To unanimously approve the Minutes of the GPC Meeting held on 5<sup>th</sup> May 2021

Approved subject to three minor changes

### **b) To Approve Part II Minutes of GPC Meeting held on 14<sup>th</sup> April 2021**

**Proposed:** MG

**Seconded:** BD

**Abstentions:** None

**Against:** None

**Resolved:** to unanimously approve Part II Minutes of the GPC Meeting held on 14<sup>th</sup> April 2021

Approved subject to one minor change

## **24 Chairman's Report**

Report and other matters not on the agenda (for information only)

Chair outlined the plan to remove the speed camera on Pyle Hill after attending a meeting with WBDC on the week commencing the 7<sup>th</sup> June 2021.

Would like to add speed advisory signs within Greenham to replace the Speed camera.

Clerk to add to the next agenda.

## **25 Clerk's Report**

Report, matters arising, other correspondence not on the agenda (for information only)

Nothing to report

## **26 Finance**

### **a) To approve May 2021 GPC payments**

**Proposed:** AB

**Seconded:** MG

**Abstentions:** None

**Against:** None

**Resolved:** To unanimously approve the May 2021 GPC Payments

## Schedule of Cheque and Bank Payments

09 June 2021

### 1. Cheque payments – GPC Current Account (Metro Bank)

Inv Date	Inv No / Trans Ref	Payee	Amount	Chq No
04/05/2021	INV-0242	BALC	1,262.60	800133
24/05/2021	Inv 7915	Externiture	402.30	800134
24/05/2021	Inv 7916	Externiture	172.80	800134
26/05/2021	Payroll Services – month 2, inv 1568	SME Accounting Services	12.00	800135
31/05/2021	Tax and NI payment – Month 2	HMRC	505.92	800136
31/05/2021	Pension – Month 2	Berkshire Pension Fund	615.42	800137
09/06/2021	Salary top Up cheque - April and May	Lisa Blake	5.26	800138
01/05/2021	Room Rent – Inv 50	Greenham Control Tower Ltd	300.00	800139
Sub-Total GPC Current Account actual payments			£3,276.30	

### 2. Bank Payments – GPC Current Account (Metro Bank)

Trans Date	Trans Ref	Payee	Amount	Trans Type
15/05/2021	Salary – Month 2	Lisa Blake - Clerk	1,591.00	SO
24/05/2021	Telephone bill – GP00592130 0013	BT	58.75	DD
05/05/2021	Electricity bill	SSE	11.38	DD
05/06/2021	Electricity bill	SSE	10.59	DD
Sub-total GPC Current Account Bank Payments			£1,671.72	

b) **To approve** GPC Reconciliation statements 1<sup>st</sup> May 2021

**Proposed:** SJ

**Secoded:** BD

**Abstentions:** None

**Against:** None

**Resolved:** To unanimously approve the GPC Reconciliation statements 1<sup>st</sup> May 2021

c) **To approve** a donation of not more than £10,000 to the Thriving Mental Health Appeal (S137)

Chair has asked the Clerk to contact The Good Exchange project for more details about this project and to see if Julian May can attend the next meeting.

d) **To approve** a donation of not more than £600 to St Mary's Church (Churchyard Accessibility, S137)

**Proposed:** KN

**Secoded:** CA

**Abstentions:** None

**Against:** None

**Resolved:** To unanimously approve a donation of £600 to St Mary's Church (Churchyard Accessibility, S137)

e) **To approve** a donation £345 to the Greener Greenham Group (S137)

**Proposed:** SJ

**Seconded:** MG

**Abstentions:** AB

**Against:** None

**Resolved:** To approve a donation of £345 to the Greener Greenham Group (S137)

AB provided details on this project for the Councillors, which includes, planting bulbs and Trees within the Parish to improve the environment.

f) **To approve** a donation of not more than £1000 to the Readibus Appeal (S137)

**Proposed:** CA

**Seconded:** BD

**Abstentions:** None

**Against:** None

**Resolved:** To unanimously approve an interim payment of £100 to the Readibus organisation and if Readibus can provide evidence that more Greenham parishioners are using the service, GPC would be willing to consider a donation of more funds

Clerk to check with Readibus regarding the number of Greenham Parishioners that use the service

g) **To rescind** the approval of Wildlife Garden contractor selected in February 2021

**Proposed:** AB

**Seconded:** BD

**Abstentions:** None

**Against:** None

**Resolved:** To unanimously rescind the approval of Wildlife Garden contractor selected in February 2021

h) **To approve** a Garden design quote for the GPC Wildlife Garden project

**Proposed:** BD

**Seconded:** AB

**Abstentions:** None

**Against:** None

**Resolved:** To unanimously approve the selection of Contractor 3 to produce a design for the first stage of the Wildlife Garden Project

## 27 Planning and Highways

- a) **To consider** all planning applications received up to the date of the meeting

1	Blake Sandleford Farm Newtown Road Newbury West Berkshire RG20 9BB  Mr and Mrs L Parker- Hodds	First floor extension over part of existing ground to provide a walk-in wardrobe and ensuite bathroom to Bedroom 2; Ground floor quasi attached extension to provide single storey external office and associated WC facilities; Conversion of car-pot to a workshop/store room	<a href="#">21/01295/HOUSE</a> <b>Proposed:</b> BD <b>Seconded:</b> SJ <b>Abstentions:</b> None <b>Against:</b> None <b>Resolved:</b> To unanimously approve that No comment be submitted
---	--	--	--

- b) **To consider the GPC Blue Plaque donation approval**

**Proposed:** SJ

**Seconded:** CA

**Abstentions:** None

**Against:** None

**Resolved:** To unanimously approve that GPC are happy to support this donation if the plaque is on the building, if not on the building, then GPC will withdraw donation

- c) **To consider Newbury Town FC moving to Newbury Rugby Ground (AA)**

Councillors requested that this item be kept on next month's agenda

## 28 Community Engagement

- a) **To receive** a report from the Community Engagement Working Group

Meeting was held earlier with a Community Engagement group and an update was provided by MG.

## 29 GPC Environment

- a) **To receive** an update on the GPC Environment project

Clerk is preparing a report for next month's Full Council meeting detailing Electric Vehicle Charging Points and a Green Energy report (Installation of Green Energy for the Greenham Control Tower)

## 30 Governance

- a) **To approve** GPC Financial Regulations

**Proposed:** SJ

**Seconded:** BD

**Abstentions:** None

**Against:** None

**Resolved:** to unanimously approve GPC Financial Regulations 2021

Approved subject to three changes suggested by SJ

Chair requested that the Clerk should deliver a sealed envelope containing the PIN numbers for the Clerks Desktop PC and laptop as per the financial regulations

Clerk will deliver this information to the Chair

### **31 Website Services**

#### **a) To consider** new additions to the GPC website –

- Page editing – where you can give control of designated pages to be edited by a group or person
- A feed from “Fixmystreet”

There weren't any questions from any of the Councillors regarding the changes to the Website

### **32 Health and Safety**

There were no Health and safety issues to report

Surfaces were cleaned prior to the meeting to minimise Covid infection

### **33 Other items for information or for possible inclusion on a future Agenda**

GP – Confirmation required from South Central Ambulance service, that they are using What Three Words (App). If they do, Clerk to check what What three words would be used for the defibs in GPC

CA – West Berkshire out of hours from the GCCC meeting, Paul Hendry was tasked with finding out who should be contacted out of hours for Greenham Common. Clerk to contact Paul Hendry regarding the WBDC out of hours procedure.

AB – Mentioned increased noise in Westwood Road, Clerk advised to contact WBDC

Meeting closed 8:39pm