



Clerk to the Council
Greenham Control Tower,
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Minutes of Greenham Parish Council held at 7.30 pm on 14th April 2021 via Zoom

Present:

Cllr Steve Jones (SJ)
Cllr Adrian Abbs (AA)
Cllr Gary Puffett (GP)
Cllr Alison Blackborow (AB)
Cllr Chris Austin (CA)
Cllr Martin Griffiths (MG)
Cllr Billy Drummond (BD)
Cllr Tony Vickers (TV)
Cllr Ken Neal (KN)
Cllr Julian Swift-Hook (JSH)
Cllr Sally-Ann Jay (SAJ)
Cllr Phil Barnett (PB)

In attendance:

Clerk
Chaired by Steve Jones
Three members of the public present
Rachel Peters from Sovereign

Meeting began at: 7:30 pm

GPC (Greenham Parish Council) Full Council meeting 14th April 2021

164 Public Session

Member of the public present, representing the Control Tower and a project to celebrate the 40th Anniversary of the Greenham Peace Women. There is a project on the Good Exchange set up for donations to this project.

The Control Tower representative asked if GPC would be willing to look at donating funds in the future, towards the event. Would like a donation of around £1K for the event.

SJ – Asked Clerk to add an item to the next agenda for consideration for funding

CA – Is against the Parish council donating any money to this project

SJ – Pointed out the CA does not necessarily represent the views of the Council and the item will be voted upon

7:39pm member of the public left the meeting

Rachel Peters spoke about the Sovereign Housing plan for the Pigeons farm area. A copy of the presentation has been forwarded to Council members. A copy of notes from a Sovereign housing meeting, that SJ attended have been requested. Rachel Peters will forward a copy to the Clerk for circulation to Councillors.

7:46pm Ken Neal joined the meeting.

JSH – Thanked Rachel Peters for her presentation to the Councillors and enquired about the Sovereign housing meeting that SJ attends

MG – Community Engagement Group would like to work together with Sovereign housing Member of the public – talked about the Community group that is being created for the Racecourse

KN – Thanked Rachel for attending.

7:55pm Rachel Peters left the meeting

165 Apologies for Absence

Cllr Chris Ferguson (CF)

Cllr Philippa Harper (PH)

166 Declarations of Interest, Statements of Position and Dispensations

To receive any Declarations of Interest and Statements of Position by Councillors.

BD – Commissioner on Greenham and Crookham Commons Commission, Newbury Town Council, West Berkshire District Councillor, Deputy Mayor, Licensing

AA - Member of West Berkshire District Council (Wash Common Ward), Shadow Executive Member for the Environment, Western Area Planning Committee, Environmental Advisory Group, Licensing Committee, Personnel Committee, Planning (Sub), Governance and Ethics Committee (Sub). Trustee for Stroke Care Newbury & West Berkshire. Director of TEEC, The EMEA Enterprise Company and KickFire Group

TV - Member of West Berkshire District Council, Western Area Planning Committee

CA – Member of Greenham and Crookham Common Commissioner, Grazier

KN – Vice Chair GCCC, Commoner, Grazier, Building Design and Environmental Consultant

PB – Newbury Town Councillor, Member of West Berkshire District Council

JSH – Greenham Parish Council appointed representative for Greenham Crookham Common Commission

SJ – Greenham Parish Council representative for Greenham Control Tower

167 Approval of Minutes

a. **To approve** minutes of GPC Meeting held on 10th March 2021

Proposed: SJ

Seconded: SAJ

Abstentions: Two

Against: None

Resolved: To approve minutes of GPC Meeting held on 10th March 2021, subject to requested changes made by SJ

Clerk made two changes

b. To approve minutes of the GPC Extra Ordinary meeting held on 11th March 2021

Proposed: SJ

Seconded: AA

Abstentions: Three

Against: None

Resolved: To approve the minutes of the GPC Extra Ordinary meeting held on 11th March 2021

168 Chairman's Report

Report and other matters not on the agenda (for information only)

Nothing to report from the Chairman

169 Clerk's Report

Report, matters arising, other correspondence not on the agenda (for information only)

The Clerk confirmed that the Good Exchange have agreed 8K of match funding for Greenham Parish Council

The search for allotment land is continuing and the Clerk will arrange a meeting with AB to discuss this further. The Clerk also provide an update on the Blue Plaque for St Gabriels and the Sandleford appeal, due to start on the 5th May 2021.

170 To approve the GPC Annual meeting to be held on the 5th May 2021

Proposed: JSH

Seconded: SJ

Abstentions: None

Against: None

Resolved: To unanimously that the GPC Annual meeting will be held on the 5th May 2021

171 Finance

a) **To approve** April 2021 GPC payments

Proposed: AA

Seconded: BD

Abstentions: None

Against: None

Resolved: To unanimously approve April 2021 GPC payments

Schedule of Cheque and Bank Payments

14 April 2021

1. Cheque payments – GPC Current Account (Metro Bank)

Inv Date	Inv No / Trans Ref	Payee	Amount	Chq No
23/03/2021	Payroll Services – month 12 (Inv 1509)	SME Accounting Services	12.00	800120
31/03/2021	Tax and NI payment – Month 12	HMRC	514.03	800121
31/03/2021	Pension – Month 12	Berkshire Pension Fund	811.27	800122
01/03/2021	Room Rent – Inv 48	Greenham Control Tower Ltd	300.00	800123
26/03/2021	Dog Bins - Invoice 232841 506908	WBDC	137.06	800124
14/04/2021	Top Up Salary cheque - Three months Top up Payment (Month 10, 11 and 12)	Lisa Blake	2.59	800125
Sub-Total GPC Current Account actual payments			£1,776.95	

2. Bank Payments – GPC Current Account (Metro Bank)

Trans Date	Trans Ref	Payee	Amount	Trans Type
15/04/2021	Salary – Month 12	Lisa Blake - Clerk	1,591.00	SO
15/04/2021	Salary – Month 12	Jennie Currie – Deputy Clerk	730.22	SO
06/04/2021	Telephone bill – GP00592130 0013	BT	44.12	DD
20/04/2021	Electric - Inv 0020	SSE	11.22	DD
20/04/2021	PWLB Loan repayment	Public Works Lending facility	901.99	DD
Sub-total GPC Current Account Bank Payments			£3,278.55	

b) **To approve** GPC Reconciliation statements 1st March 2021

Proposed: CA

Seconded: SAJ

Abstentions: None

Against: None

Resolved: To unanimously approve GPC Reconciliation statements 1st March 2021

c) **To consider** a Q4 financial report on Council cashflow FY 2020/21

Proposed: CA

Seconded: GP

Abstentions: None

Against: None

Resolved: To unanimously approve Q4 financial report on Council cashflow FY 2020/21

172 **Planning and Highways**

a) **To consider** all planning applications received up to the date of the meeting

1	4 Draytons View, Greenham, Thatcham, RG19 8SA	Rear extension	21/00673/CERTP Proposed: CA Seconded: SJ Abstentions: None Against: None Resolved: To unanimously approve no objections to this planning application
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b) **To consider** GPC comments for WBDC Settlement Boundary Review

CA – Declared an interest as the existing and proposed settlement boundary passes through land owned by CA

TV – Could not identify any big issues in the Greenham Parish Area as part of the WBDC Settlement Boundary review.

JSH – Highlighted one area: East of Westwood road, which differs from the current boundary

AA – Asked for clarification on the maps

JSH – Provided a detailed explanation of the review

Proposed: JSH

Seconded: TV

Abstentions: None

Against: None

Resolved: To approve GPC Comments in response to the Emerging Draft West Berkshire Local Plan Review to 2037, GPC objects to the proposed re-drawing of the settlement boundary to the east of West Wood as shown on the map marked “Settlement Boundary Review - Newbury SE” and considers that the Settlement Boundary should continue to follow the New Road bridle path as it does at present. GPC has no other objections to the revised Settlement Boundary as shown on the maps

173 Community Engagement

a To receive a report from the Community Engagement Working Group

MG – Confirmed that there will be an update next month on the various projects that are running as part of the community engagement group. MG will contact the Clerk if an ad-hoc meeting needs to take place.

b To consider GPC involvement in Keep Britain Tidy Great Spring Clean

AB- Saturday 12th June is the proposed date for the Keep Britain Tidy Event within Greenham parish. AB would like to propose for the event to take place within Greenham Parish

SJ – Asked if a Financial commitment was required from GPC

AB- Confirmed that financial help is not required from the Parish Council and she is happy to lead on this project

c. To consider GPC working relationship with Newbury Racecourse and residents

AA – Has received confirmation that a ‘Kissing’ gate will be installed at the racecourse, at the Eastern end of the racecourse. AA contacted the Racecourse to highlight the need and received a favourable response from the Racecourse. Client to ask for clarification from AA.

TV – Asked if the gate will be publicly accessible.

TV - Asked for the Councillors to consider an ongoing relationship with the Racecourse residents. Would like to add the Racecourse as a separate ward within the Parish

BD – Is in favour of supporting the residents of the Racecourse

AA – Is not against becoming involved with the residents and agrees that some representation is required for the residents of the Racecourse.

SJ – Suggested arranging a separate meeting with the Racecourse to discuss a relationship going forward with the Parish Council.

CA – Agrees with the Racecourse being treated as a separate ward and would like clarification of how a resident’s association would be structured.

TV – Has offered to write a more detailed report outlining the proposed relationship between the Parish council and the Racecourse residents

SJ – Proposed that Greenham Parish Council engage as actively as the Parish Council is able to with representatives from the Newbury Racecourse residents

Proposed: SJ

Seconded: TV

Abstentions: None

Against: None

Resolved: To Unanimously Propose that Greenham Parish Council engage as actively as the Parish Council is able to, with representatives from the Newbury Racecourse residents

CA – Suggested Quarterly meetings with the Racecourse management team

PB – Is concerned about whether the Racecourse management team will engage fully with the Councillors.

AA – Has reported a positive experience with the Racecourse in his recent interaction with the Racecourse. Would like to engage with the Racecourse and arrange a meeting.

GP – Enquired if the Racecourse already has a stakeholder group in place.

TV – Spoke to the CEO of the Racecourse and there will be an invitation sent out to the Councillors to visit the Racecourse site. TV hoped that after this meeting, there would be an opportunity to arrange regular meetings between the Parish Council and the Racecourse.

174 GPC Environment

a) To receive an update on the GPC Environment project

AA confirmed that the Clerk has been arranging meetings to discuss the Green energy projects at the control Tower. Appointments have been made for April and May to discuss the costing and installation of a Green Energy heating system at the control Tower

b) To consider Project timeline for the Wildlife Garden project

Clerk will arrange a further meeting of the Wildlife Garden working party and will circulate the minutes of that meeting to the GPC Councillors. The meeting will consider the selection of a new designer that has a quicker availability.

SJ – Objected to any payment of monies prior to any work being completed.

Other councillors were concerned about any payments being made prior to the work being started and a request was made to the Working party to discuss this and report back to the councillors

KN – Asked Clerk to speak to the Designer regarding the up-front fees as specified in their Contract

175 Health and Safety

No issues to report

176 Other items for information or for possible inclusion on a future Agenda

KN – Would like a letter written to WBDC regarding the standard of housing built within Greenham Parish Council. Add to the next agenda

CA – BBOWT doesn't have any weekend cover for the Common, so WBDC out of hours is ringing Commoners to access the common.

TV – Requested that the Clerk to write to Head of Countryside, out of hours cover to find out if it has been withdrawn and why?

Proposed: KN

Seconded: SAJ

Abstentions: None

Against: None

Resolved: To unanimously approve to revisit item 10b, Keep Britain Tidy

Proposed: AA

Seconded: SAJ

Abstentions: None

Against: None

Resolved: To unanimously allocate a budget of not more than £50 for refreshments at the Keep Britain Tidy event taking place on the 12th June 2021

177 Exclusion of the Press and Public

To move that under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960 the press and public be excluded from the meeting for the following items of business because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

SJ – Asked members of the public to leave the meeting

Proposed: SJ

Seconded: SAJ

Abstentions: None

Against: None

Resolved: To unanimously move that under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960 the press and public be excluded from the meeting for the

following items of business because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted under Part II

FINAL