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Minutes of Greenham Parish Council held at 7.30 pm on 13th October 2021 – St Mary's Church

Present:

Cllr Martin Griffiths (MG)
Cllr Chris Austin (CA)
Cllr Gary Puffett (GP)
Cllr Ken Neal (KN)
Cllr Steve Jones (SJ)
Cllr Alison Blackborow (AB)
Cllr Billy Drummond (BD)
Cllr Sally-Ann Jay (SAJ)

In attendance:

Clerk
Chaired by: Steve Jones
Two members of the public in attendance

Meeting began at: 7:31pm

GPC (Greenham Parish Council) Full Council meeting 13th October 2021

73 Public Session

Members of the public spoke about the War Memorial Agenda item and stressed that the memorial was unique to a specific event in time. The benefits of the War Memorial being situated at the Control Tower were also discussed. A report has already been provided to the Clerk and included in the War Memorial report for this meeting.

Proposed: SJ

Seconded: KN

Abstentions: None

Against: None

Resolved: To unanimously vote to move Agenda item 7f to the start of the meeting after the Public session has ended

a) **To consider** War Memorial costs

Proposed: KN

Seconded: CA

Abstentions: None

Against: None

Resolved: To unanimously approve Greenham Parish Council responsibility for the maintenance of the War Memorial, subject to an agreement being drawn up between the Royal British Legion and Greenham Parish Council.

Clerk to contact Member of the public to progress an agreement between Greenham Parish Council and Royal British Legion so the war Memorial can be added to Greenham Parish Council Insurance

7:37pm Members of the public left the meeting

74 Apologies for Absence

Cllr Tony Vickers (TV)

Cllr Adrian Abbs (AA)

Cllr Phil Barnett (PB)

Cllr Julian Swift-Hook (JSH)

Cllr Chris Ferguson (CF)

75 Declarations of Interest, Statements of Position and Dispensations

To receive any Declarations of Interest and Statements of Position by Councillors.

CA – Greenham and Crookham Common Commissioner, Commoner

KN – Vice Chair GCCC, Commoner, Grazier, Building Design and Environmental Consultant

76 Approval of Minutes

a) **To approve** minutes of GPC Meeting held on 8th September 2021

Proposed: SJ

Seconded: MG

Abstentions: None

Against: None

Resolved: To unanimously approve the Minutes of the Greenham Parish Council Meeting held on 8th September 2021 subject to the changes listed below.

- 1) Change text in section 66e to add 'propose a deferral of this item because of the incomplete information relating to the financial commitments to GPC of taking on the maintenance of the memorial
- 2) Remove GCTL from section 66e
- 3) Change the word Councillor to Council in section 72
- 4) Added the words 'Has Agreed' to section 72

77 Chairman's Report

Report and other matters not on the agenda (for information only)

On the 11th of November there will be a dedication at the Greenham Control Tower for a plaque that is being displayed at the Control Tower, related to all people who served at Greenham when it was an air base.

78 Clerk's Report

Report, matters arising, other correspondence not on the agenda (for information only)
Clerk explained that there will be a report detailing the installation of Electric Vehicle charging points within Greenham parish. The report will be in next month's meeting so that a decision can be made

SJ asked that the report should consider who will pay for the Electricity supply for the charging points and the installation costs of the charging points. All to be included in the Electric Vehicle Charging point report for the next meeting

79 Finance

- a) **To approve** October 2021 GPC payments

Proposed: SJ

Seconded: BD

Abstentions: None

Against: None

Resolved: To unanimously approve October 2021 GPC payments

added to the next meeting

d) To consider Auditor quotes

Proposed: SJ

Seconded: CA

Abstentions: None

Against: None

Resolved: To unanimously approve the selection of Supplier D because the alternative quotes from local suppliers, do not give Greenham Parish council certainty of any future costs

e) To approve an amount of not more than £2500 for the Greenham Parish Council Platinum Jubilee event

Proposed: SJ

Seconded: BD

Abstentions: None

Against: None

Resolved: To Unanimously approve an amount of not more than £2500 for the Greenham Parish Council Platinum Jubilee event

f) To consider War Memorial costs

This agenda item was discussed at the start of the meeting

g) To approve selection of a Heat energy Survey provider

Proposed: SJ

Seconded: GP

Abstentions: KN

Against: None

Resolved: To approve the selection of Supplier A on that basis that although this supplier is more expensive, the council would prefer an independent survey supplier to carry out the Heat Survey

h) To approve a donation of not more than £1,000 to the Corn Exchange

Proposed: KN

Seconded: BD

Abstentions: None

Against: None

Resolved: To unanimously approve a donation of not more than £1,000 to the Corn Exchange

i) To provide an update on Diamond Playing field Building (BD)

BD and AA met with West Berkshire District Council to discuss the portacabin situated at the Diamond playing field and possible improvements to this building within the Parish. West Berkshire District Council are proposing to replace the portacabin building as it needs to be

Replaced and requires some maintenance work to be carried out. SJ highlighted that Greenham Parish Council have discussed the possibility of a community building being placed on the site. BD to update the Clerk on the progress of talks with WBDC regarding either a new or refurbished building on the Diamond playing field

8:15pm SAJ arrived at the meeting

80 Planning and Highways

- a) **To consider** additional Dog bins within Greenham Parish (BD)

Proposed: BD

Seconded: KN

Abstentions: None

Against: None

Resolved: To unanimously approve additional Dog bins within Greenham Parish to be situated at the following locations Mandarin Drive, High Gardens, New Rivar Estate, New Road, Greenham Road (Next to the Bowls Club)

SJ would like to see the current bins emptied more frequently. SJ would also like to investigate the possibility of emptying the Parish Council's existing dog bins more frequently than the current schedule. When new bins are purchased could the new contractor also empty the existing dog bins. Clerk to ask West Berkshire District Council for current schedule for dog bin emptying and to provide more information regarding the maintenance of Dog Bins for the next meeting. BD will speak to West Berkshire District Council regarding the maintenance of the current dog bins and any future dog refuse bins.

81 Community Engagement

- a) **To receive a report from the Community Engagement Working Group**

This agenda item will now be added to the Full Council meeting on a quarterly basis.

82 GPC Environment

- a) **To approve** draft design of Wildlife Garden

Proposed: BD

Seconded: SJ

Abstentions: None

Against: None

Resolved: To unanimously approve draft design of Wildlife Garden subject to agreement with the Control Tower on the actual siting and positioning of the Wildlife Garden and the allocation of responsibility for ongoing maintenance

BD provided an update on the Wild life garden from the Working party group

SJ asked if the Control tower had been consulted. SJ would also like some costs on maintaining the Wildlife Garden at the Greenham Control Tower.

Clerk to check with Landscape architect regarding the ongoing maintenance of the Wildlife Garden

83 Governance

- a) **To Consider** GPC Grievance Policy

Proposed: SJ

Seconded: GP

Abstentions: None

Against: None

Resolved: To unanimously approve GPC Grievance Policy subject to JSH and GP recommendations

This policy follows ACAS guidance

84 Health and Safety

Health and Safety was all reported as ok, all doors were unlocked

85 Other items for information or for possible inclusion on a future Agenda

GP – Footpath from Warwick Drive to Greenham Road is very overgrown and the Clerk will report this to West Berkshire District Council

SAJ – Footpaths at the top of Greenham Road is overgrown. Clerk to report to WBDC. Also mentioned the proposed Greenham Common User group.

CA – Would like Clerk to write to Sport England regarding their representation or would they allow their places to be used by a Greenham Common User Group. Greenham parishioners are recreational users and their views are not being represented, and these views would ordinarily be represented by Sport England. Ask Sport England if they will be sending a representative.

Clerk to find out when BBOWTS agreement lasts until and if there is a break clause in that contract

Meeting closed at 9:05pm