



Clerk to the Council
Greenham Control Tower,
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Minutes of Greenham Parish Council held at 7.30 pm on 10th February 2021 via Zoom

Present:

Cllr Steve Jones (SJ)
Cllr Adrian Abbs (AA)
Cllr Gary Puffett (GP)
Cllr Alison Blackborow (AB)
Cllr Chris Austin (CA)
Cllr Martin Griffiths (MG)
Cllr William Drummond (BD)
Cllr Ken Neal (KN)
Cllr Phil Barnett (PB)

In attendance:

Clerk
Chaired by Steve Jones
Four members of the public present at the meeting

Meeting began at: 7:32 pm

GPC (Greenham Parish Council) Full Council meeting 10th February 2021

134 Public Session

A member of the public enquired about the Scoreboard and Seats (Bleacher), sited at the Diamond Playing Field, becoming local Heritage items. The Councillors would like to investigate the possibility of these items becoming a local Heritage item.

Clerk to investigate the option of these items becoming local Heritage items to prevent the structures from being removed from the site.

GP – Reiterated his view that Faraday Road is the preferred site for the Newbury Football Club ground to be sited.

SJ – Explained that a letter has been sent to West Berkshire District Council expressing Greenham Parish Council's objection, to the Newbury Football ground being sited at the Diamond Playing field, Greenham. A reply has been received from West Berkshire District Council which was noted by the Councillors.

AA – Would like Greenham Parish Council to work out what is best for the Parishioners of Greenham. Explained that he feels generally, there aren't enough sports fields available in the local area.

Member of public – Explained that SAJ hasn't been well but that the Community Group has been formed and has organised a few meetings to discuss the Diamond Playing Field project.

135 Apologies for Absence

Cllr Chris Ferguson (CF) – Work Commitment
Cllr Sally Ann-Jay (SAJ) - Unwell
Cllr Philippa Harper (PH) - Unwell
Cllr Julian Swift-Hook (JSH) – Family Commitment
Cllr Tony Vickers (TV) – Attending a West Berkshire District Council meeting

136 Declarations of Interest, Statements of Position and Dispensations

To receive any Declarations of Interest and Statements of Position by Councillors.

AA - Member of West Berkshire District Council (Wash Common Ward), Shadow Executive Member for the Environment, Western Area Planning Committee, Environmental Advisory Group, Licensing Committee, Personnel Committee, Planning (Sub), Governance and Ethics Committee (Sub). Trustee for Stroke Care Newbury & West Berkshire. Director of TEEC, The EMEA Enterprise Company and KickFire Group

KN – Vice Chair of Greenham and Crookham Common Commission and a grazier. Building Design and Environmental Consultant working on planning applications.

BD – Commissioner on Greenham and Crookham Commons Commission, Newbury Town Council, West Berkshire District Councillor, Deputy Mayor, Licensing

CA – Member of Greenham and Crookham Common Commissioner, Grazier

137 Approval of Minutes

a. **To approve** Minutes of GPC Meeting held on 13th January 2021

Proposed: SJ

Seconded: BD

Abstentions: None

Against: None

Resolved: To unanimously approve Minutes of GPC Meeting held on 13th January 2021

Member of the public requested that a copy of the draft minutes could be sent to her prior to the meeting

BD would like the minutes emailed to him as soon as possible.

a. **To approve** Minutes of GPC Extra Ordinary meeting held on 20th January 2021

Proposed: SJ

Seconded: GP

Abstentions: AB

Against: None

Resolved: To approve Minutes of GPC Extra Ordinary meeting held on 20th January 2021

138 Chairman's Report

Report and other matters not on the agenda (for information only)

The Chairman had nothing to report

139 Clerk's Report

Report, matters arising, other correspondence not on the agenda (for information only)

Clerk updated the Councillors with the Foodbank Thank you email and explained the changes to S137 Donation amount, claimable per elector. The amount claimable has been increased.

BD clarified the new street names that are being discussed for streets within Greenham Parish

140 Finance

a) To approve February 2021 GPC payments

Proposed: SJ

Seconded: BD

Abstentions: None

Against: None

Resolved: To unanimously approve February 2021 GPC payments

1) Cheque Payments from the Metro Bank Account

Inv Date	Inv No / Trans Ref	Payee	Amount	Chq No
25/01/2021	Telephone bill – GP00592130 0013	BT	45.72	800102
31/01/2021	Payroll Services – month 10 (Inv 1459)	SME Accounting Services	12.00	800103
31/01/2021	Tax and NI payment – Month 10	HMRC	514.03	800104
31/01/2021	Pension – Month 10	Berkshire Pension Fund	811.27	800105
31/01/2021	Tax and NI payment – Shortfall payment (Detailed in report)	HMRC	976.10	800106
01/01/2021	Room Rent – Inv 46	Greenham Control Tower Ltd	300.00	800107
21/01/2021	Interim Audit - Invoice A6800	Auditing Solutions Ltd	534.00	800108
05/01/2021	Invoice 14227 - Office Stationery	Newbury Office Supplies	120.95	800109
		Sub-Total GPC Current Account actual payments	£3,314.07	

Trans Date	Trans Ref	Payee	Amount	Trans Type
05/02/2021	Electric - Inv 0017	SSE	10.59	DD
15/02/2021	Salary – Month 9	Lisa Blake - Clerk	1,591.00	SO
15/02/2021	Salary – Month 9	Jennie Currie – Deputy Clerk	730.22	SO
		Sub-total GPC Current Account Bank Payments	£2,331.81	

Clerk to provide a copy of the Newbury Building Society book for Chair and Vice Chair for the purpose of verification of the balances

b) To approve GPC Reconciliation statements 1st January 2021

Proposed: SJ
Seconded: CA
Abstentions: None
Against: None
Resolved: To unanimously approve GPC Reconciliation statements 1st January 2021

c) **To approve** GPC meeting dates 2021/22

Proposed: SJ
Seconded: GP
Abstentions: None
Against: None
Resolved: To unanimously approve GPC meeting dates 2021/22

d) **To approve** GPC Interim Audit Report

Proposed: SJ
Seconded: MG
Abstentions: None
Against: None
Resolved: To unanimously approve GPC Interim Audit Report

e) **To approve** GPC Precept leaflet design and Allotment online survey

Proposed: MG
Seconded: BD
Abstentions: None
Against: None
Resolved: To unanimously approve GPC Precept leaflet design and Allotment online survey

f) **To approve** the set-up of monthly BT Direct Debit

Proposed: SJ
Seconded: GP
Abstentions: None
Against: None
Resolved: To unanimously approve the set-up of monthly BT Direct Debit

g) **To consider a new payroll supplier**

Clerk explained the error with Greenham Parish Council's National Insurance payments in the Financial Year 2020/21

CA – Requested that Greenham Parish Council keep the current payroll supplier

It was agreed to keep the current payroll supplier

h) **To approve** £1,000 to support the Diamond Playing Field (John W Mellow Playing Field Community Fund (Free Reserves)

Proposed: SJ
Seconded: MG
Abstentions: None
Against: None
Resolved: To unanimously approve £1,000 to support the Diamond Playing Field (John W Mellow Playing Field Community Fund (Free Reserves)

Clerk to send Outline for community Group to Parishioners so a group can be created.

141 Planning and Highways

a. **To consider** all planning applications received up to the date of the meeting

1	Cherry Croft 1B Pyle Hill Newbury RG14 7JJ Mr Cutler	Application to determine if prior approval is required for a proposed rear extension. Dimensions 6.00m beyond rear wall, 4.00m height, 3.00m eaves height	21/00071/PASSHE Proposed: AA Seconded: BD Abstentions: None Against: None Resolved: To approve unanimously that GPC make no comment as there is not enough information for the councillors to make a decision AA – Doesn't think there is enough information to comment on this application
2	Copart Ltd Greenham Business Park Greenham Thatcham RG19 6HN Trapoc Limited	Section 73: Variation of Condition 17 - Operation Hours, of an appeal reference APP/W0340/W/15/3138906 (15/02143/COMIND) - Section 73: Variation of Condition 17: Site operations use of planning permission 14/03070/COMIND: Change of use of land as a depot for the storing, distribution and processing of accident damaged and non-damaged motor vehicles together with the erection of ancillary buildings).	20/03062/COMIND Proposed: AA Seconded: SJ Abstentions: One Against: None Resolved: To approve that GPC object to this application Wording was changed and subject to an appeal decision. This seeks to vary the appeal decision and makes traffic much worse. AA – Would like to propose that GPC object as it has already been tested at appeal. The Councillors can't see a benefit to Greenham Parish Council by altering the application any further. AA – Changes to working hours, increased/ There are currently 10 Lorry exits from the site and this could increase this to 20. BD – Has received complaints from Parishioners regarding the light from the site
3	Stroud Green	Commons Action for Works to Stroud Green	Notice S38 No comments from GPC
4	Rivar, North of Pinchington Lane	Amendment to original Planning application	20/02546/RESMAJ (to submit comments) Proposed: AA Seconded: SJ Abstentions: CA Against: None Resolved: To approve that the objection already submitted by GPC still stands. GPC have already commented on this application on

			<p>19/11/2020.</p> <p>There are no substantive changes related to the GPC feedback</p> <p>Which was:</p> <p>Proposed: TV Seconded: PB Abstention: None Against: None Resolved: To unanimously not to object but GPC would like to ask the developer to look again at the design of the flats due to the street scene and the harm to the amenity of the Neighbours in the immediate area.</p> <p>AA explained the Reserved matters application details. Appearance, means of access, landscaping, layout and scale</p> <p>GPC would like to continue to object to the street scene of the flats proposed, given this was the only GPC note last time. No changes whatsoever are proposed to what GPC considered the only real issue.</p> <p>AA – Cannot see any change in the plan, although comments were made on the original planning application</p>
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PB – Joined the meeting at 20:27

b. To approve a meeting of the Sandleford Park Joint Working Group

Proposed: SJ

Seconded: AA

Abstentions: None

Against: None

Resolved: To unanimously approve a meeting of the Sandleford Park Joint Working Group

c. To approve GPC application for Asset of Community Value (John W Mellow Playing Field)

Proposed: AA

Seconded: BD

Abstentions: None

Against: None

Resolved: To unanimously approve a GPC application for Asset of Community Value (John W Mellow Playing Field)

142 Community Engagement

a. To receive a report from the Community Engagement Working Group

MG – Provided an update from the meeting held at 7pm today

The installation of the defibrillators in the Parish, is almost complete, there is one more unit left to install. Clerk is waiting for COVID-19 restrictions to lift.

Support from the Youth Club is ongoing. Other projects for the Community Engagement group were discussed, including, Beating the Bounds, Greenham In Bloom.

Clerk to check criteria for Laptops for Lockdown donations for the next meeting

143 GPC Environment

- a. **To receive** an update on GPC Environment project

AA – Provided an update on EV charging points for Greenham in Public car parks and possibility of installing Green Energy at the Control Tower. More costs to be provided at the March Full Council meeting after the Clerk has investigated further.

KN – West Berkshire Climate action network may be able to provide supplier names for Air source heat pumps for the Clerk

144 Greenham Control Tower

- a. **To receive** an update from Greenham Control Tower

SJ – Explained how running costs, for the Control Tower, are the same if the Control tower remains shut or is open so the decision has been taken, by the Control Tower board, to keep the Control tower open. The Control tower has been able to keep trading in the COVID-19 environment due to measures put in place. A Financial statement was provided prior to the meeting by SJ

145 Health and Safety

No health and safety issues to report

146 Other items for information or for possible inclusion on a future Agenda

AA – Would like to arrange an event in the Summer on the common to celebrate the summer and potentially large numbers of parishioners being vaccinated within the Parish. To be discussed at the Community Engagement group meeting.

AB – Thinks this idea is worth considering and would like to discuss this. Clerk to add to the agenda in March.

BD – Met with Paul Hendry to discuss fencing on the Pigeons farm estate. This will be installed after April 2021.

8:48pm Meeting Ended