



**Clerk to the Council**  
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## **Minutes of Greenham Parish Council held at 7.30 pm on 10<sup>th</sup> March 2021 via Zoom**

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### **Present:**

Cllr Steve Jones (SJ)  
Cllr Adrian Abbs (AA)  
Cllr Gary Puffett (GP)  
Cllr Alison Blackborow (AB)  
Cllr Chris Austin (CA)  
Cllr Martin Griffiths (MG)  
Cllr Phil Barnett (PB)  
Cllr Philippa Harper (PH)  
Cllr Chris Ferguson (CF)  
Cllr Tony Vickers (TV)  
Cllr Sally-Ann Jay (SAJ)

### **In attendance:**

Clerk  
Chaired by Steve Jones  
Five members of the public present at the meeting  
Four members of the Newbury Racecourse team and Underbelly

Meeting began at: 7:32 pm

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### **GPC (Greenham Parish Council) Full Council meeting 10<sup>th</sup> March 2021**

#### **147 Public Session - Newbury Racecourse representatives to attend**

Julian Thicke – Newbury Racecourse  
Ed Bartlam – Underbelly  
Catherine Tyer – Planning Consultant  
Charlie Wood - Underbelly  
Presentation from Underbelly, Ed Bartlam, regarding the Newbury Racecourse Christmas Carnival

There is hope that this will be a yearly event at Newbury Racecourse  
Julian Thicke from Newbury Racecourse outlined the objectives of the proposed event  
SJ – Asked the Newbury Racecourse representatives what their requirements are from the Council and asked the Greenham Parish Council (GPC) Councillors, if they had any questions to ask the Newbury Racecourse representatives.  
SAJ – Questioned the noise generated from the site  
Julian Thicke – Explained how the noise will be controlled on the site  
AA – Enquired about cars and visitor numbers if there will be visitors from outside Newbury visiting the event.

Julian Thicke – Described the event as low impact in terms of visitor numbers  
AA – Declared his interest as a Western Area planner  
PB – Enquired about the results of a planning consultation  
Catherine Tyer – Confirmed the number of comments, 44% strongly support, 11% support, 14% object to the development

7:48pm Newbury Racecourse representatives left the meeting

Member of the public raised points regarding application number 21/00384/FUL, which is within Greenham Parish Council

Members of the public present, requested that GPC, object to this planning application

SJ – Clarified the resident’s concerns with the planning application

TV – Confirmed he is on Western Area Planning and asked if any Enforcement officers have visited the site.

Parishioner confirmed that he was asked to produce a report on the site for the WBDC Planning enforcement team.

AA – Asked the Parishioner if they have a time line for the planning infringements that they could send GPC

Public session finished at 7:59pm

All members of the public left the meeting

#### **148 Apologies for Absence**

Cllr Julian Swift- Hook – Family commitments

Cllr William Drummond (BD) - Family commitments

Cllr Ken Neal (KN)

#### **149 Declarations of Interest, Statements of Position and Dispensations**

*To receive any Declarations of Interest and Statements of Position by Councillors.*

**AA** - Member of West Berkshire District Council (Wash Common Ward), Shadow Executive Member for the Environment, Western Area Planning Committee, Environmental Advisory Group, Licensing Committee, Personnel Committee, Planning (Sub), Governance and Ethics Committee (Sub). Trustee for Stroke Care Newbury & West Berkshire. Director of TEEC, The EMEA Enterprise Company and KickFire Group

**TV** - Member of West Berkshire District Council, Western Area Planning Committee

**CA** – Member of Greenham and Crookham Common Commissioner, Grazier

#### **150 Approval of Minutes**

**a) To Approve** Minutes of GPC Meeting held on 10<sup>th</sup> February 2021

**Proposed:** SJ

**Seconded:** TV

**Abstentions:** None

**Against:** None

**Resolved:** To unanimously approve Minutes of GPC Meeting held on 10<sup>th</sup> February 2021

Clerk to send draft copy of minutes to Chair and Vice Chair so the draft minutes can be sent out

## 151 Chairman's Report

Report and other matters not on the agenda (for information only)

SJ reported that he attended a meeting of Greenham Partners. This was meeting attended by Sovereign Housing personnel

PH asked for confirmation of what this group actually does

SJ confirmed that the group discusses anti-social behaviour within the Parish

## 152 Clerk's Report

Report, matters arising, other correspondence not on the agenda (for information only)

Clerk provided an update on the Diamond Playing field and the Local Cycling and Walking Infrastructure Plan, confirming the deadline for comments.

## 153 Finance

### a) To approve March 2021 GPC payments

**Proposed:** SJ

**Seconded:** GP

**Abstentions:** None

**Against:** None

**Resolved:** To unanimously approve March 2021 GPC payments

## Schedule of Cheque and Bank Payments

10 March 2021

### 1. Cheque payments – GPC Current Account (Metro Bank)

Inv Date	Inv No / Trans Ref	Payee	Amount	Chq No
22/02/2021	Payroll Services – month 11 (Inv 1489)	SME Accounting Services	12.00	800110
09/02/2021	Salt bin refill - Invoice 139035	Willis and Ainsworth	640.56	800111
15/02/2021	Printing Parish Precept Leaflet - Invoice 11760	Alpha Xperience	158.75	800112
17/02/2021	Gold Membership for BALC - Invoice INV-4270	HALC	312.00	800113
28/02/2021	Tax and NI payment – Month 11	HMRC	513.83	800114
31/01/2021	Pension – Month 11	Berkshire Pension Fund	811.27	800115
01/02/2021	Room Rent – Inv 47	Greenham Control Tower Ltd	300.00	800116
10/03/2021	Jennie Currie Expense Claim	BT Phone Calls	6.79	800118
25/01/2021	Telephone bill – GP00592130 0013	BT	50.22	800119
Sub-Total GPC Current Account actual payments			£2,805.42	

### 2. Bank Payments – GPC Current Account (Metro Bank)

Trans Date	Trans Ref	Payee	Amount	Trans Type
15/03/2021	Salary – Month 11	Lisa Blake - Clerk	1,591.00	SO
15/03/2021	Salary – Month 11	Jennie Currie – Deputy Clerk	730.22	SO
02/03/2021	Electric - Inv 0019	SSE	10.59	DD
Sub-total GPC Current Account Bank Payments			£2,331.81	

**b) To approve GPC Reconciliation statements 1<sup>st</sup> February 2021**

**Proposed:** SJ

**Seconded:** MG

**Abstentions:** None

**Against:** None

**Resolved:** To unanimously approve GPC Reconciliation statements 1<sup>st</sup> February 2021

The approval is subject to the Clerk to providing original Bank Statements and a Newbury Building Society Passbook to the Chair for checking.

**c) To approve a Garden design quote for the GPC Wildlife Garden project (CIL Money)**

**Proposed:** TV

**Seconded:** PH

**Abstentions:** Two

**Against:** AA

**Resolved:** To approve Garden design quote contractor One for the GPC Wildlife Garden project

PH – provided an overview of the design quotes

AA – Has expressed concerns about the budget for this project and the fact that the budget has been published.

TV – Explained that the total project amount is already in the public domain from previous meeting minutes

SAJ – Would like to see some Parishioner involvement in the project

PH – Explained the process for consulting Parishioners on the Garden Design within Working Group meetings

AB – Explained the scope of the project and is supporting this project

MG – Would like the working party to come up with a recommendation for the planning of the project

SJ – Would like to add a criteria to the quotes and defer the vote

CA- Thinks the area around the Control Tower lets the building down. Feels a garden will enhance the area around the control tower

PH – Confirmed that she has met with Nigel Manley from the Control Tower to discuss the project

PB – Supports using a professional Garden designer and would like to take a vote

AA – Would like a named vote

Clerk to check named vote protocol

**154 Planning and Highways**

**a) To consider all planning applications received up to the date of the meeting**

1	34 Dalby Crescent Newbury RG14 7LB Mr and Ms Fletcher	Two Storey Side Extension	<a href="#">21/00341/HOUSE</a> <a href="#">21/00341/HOUSE</a> <b>Proposed:</b> AA <b>Seconded:</b> SJ <b>Abstentions:</b> Two <b>Against:</b> None <b>Resolved:</b> To approve no objections No objection but recommended a condition to provide separate soakaways given concerns about existing soakaways
2	Biers Lodge 4A Deadman's Lane Greenham Thatcham RG19 8XS	Regularisation of residential development at 4a Deadman's Lane	<a href="#">21/00384/FUL</a> <b>Proposed:</b> AA <b>Seconded:</b> TV <b>Abstentions:</b> CA <b>Against:</b> None <b>Resolved:</b> GPC resolved to object to this application  This is an application that received approval in May 2019 but had not been built Appears to be being built for House of Multiple Occupancy Inadequate parking for the number of rooms Recommend asking West Berkshire District councillors (WBDC) or Greenham District Councillors to call this application in to Western Area Planning  TV – Would like the Clerk to write a letter to WBDC Planning enforcement team, outlining what has happened. Residents attending the meeting have contacted the Clerk and submitted their comments. PB or BD as District Councillors will call this application in
3	74 Westwood Road Newbury RG14 7TL  Mr Paul Shek	Proposed single storey and first floor extension to existing detached dwelling	<a href="#">21/00491/HOUSE</a> <b>Proposed:</b> AA <b>Seconded:</b> TV <b>Abstentions:</b> GP <b>Against:</b> None <b>Resolved:</b> To object owing to overdevelopment  There is little information available to justify the increase with the additional parking showing the blocking of 2 cars

			<p>and therefore likely encouragement of street parking</p> <p>There is a building of a similar next door to the design but that retains the garage and does not have the near full length rear extension but rather a conservatory</p> <p>In conclusion the design seems to be over development of the land given it would create a 7-bedroom property and means losing the garage. There are only 2 WC's shown for the property</p> <p>GP declared an interest as he lives five doors away from the Property</p>
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**b) To consider** Parish Council road signs within the Parish

TV – Is firmly of the opinion that Parish signs would be welcomed in Greenham  
 Would like Greenham Parish Council to send a letter to WBDC regarding Parish Signs  
 PB – Thinks we would need to add signs to all roads when you enter Greenham  
 SAJ – Would like to limit the signs to main road  
 TV – Would like the Clerk to write to WBDC to check the procedure for installing signs and stress that there is no cost involved to WBDC

**c) To approve** street names for Sterling Cables site

The parish Council declined to comment because the site is outside the Parish

**d) To consider** street names for new Roads, Greenham

TV – Clarified the new street names Rendel Close and Popes Place and there were no objections from any Councillors to these names  
 CA – Expressed his support for the Popes way street name within the new housing development in Greenham

**155 Community Engagement**

**a) To receive** a report from the Community Engagement Working Group

MG – Clerk to circulate the updated Community Engagement spreadsheet. MG outlined the various projects that are in progress currently for Greenham Parish council

**b) To note** a Photography competition for Greenham in Bloom

Councillors were told about a Photographic competition for the Greenham in Bloom project

**156 GPC Environment**

**a) To consider** Electric Vehicle Charging points within Greenham

**b) To consider** the installation of Green Energy at the Greenham Control Tower

AA – Updated the Councillors regarding the two environmental projects that have been investigated by the Clerk

SAJ – Enquired about the implications for listed building status  
SJ - Confirmed that GPC cannot support the trading of a limited company  
CA – Asked if there would be a conflict between installing a Green Energy project and the Wild Life Garden at the Control Tower  
AA – Confirmed that the two projects wouldn't conflict  
PH – Would like the Parish council to contact the Building Conservation officer  
TV – Would like the Clerk and Councillor Abs to continue to investigate these projects

**c) To consider the provision of Allotments within GPC**

Clerk to investigate this project further and firm up the costs for the allotments  
MG – Is in support of allotments within Greenham Parish Council and thinks we should pursue the option  
CA would like the Clerk to provide a map of the proposed site  
Clerk to find out further information and report at the next Full Council in April

**157 Health and Safety**

Nothing to report from the Councillors

**158 Other items for information or for possible inclusion on a future Agenda**

AB – Talked about proposed Spring project from the 12<sup>th</sup> April, including Litter picking  
AA – Football ground at the Rugby Club. AA enquired what position GPC would like to take on this development. To add to the agenda  
SAJ – Expressed concern about the lack of a footpath at the top of New Road. SAJ has been speaking to the site manager on this development, regarding installing a foot path near the Church  
TV – Supports installing a footpath  
PB – Mentioned Parish Online as an offer for Councillors, to be considered for a future meeting.

Meeting ended 9:43pm