



Clerk to the Council
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Minutes of Greenham Parish Council held at 7.30 pm on 13th January 2021 via Zoom

Present:

Cllr Chris Ferguson (CF)
Cllr Steve Jones (SJ)
Cllr Adrian Abbs (AA)
Cllr Gary Puffett (GP)
Cllr Sally Ann-Jay (SAJ)
Cllr Tony Vickers (TV)
Cllr Phil Barnett (PB)
Cllr Julian Swift-Hook (JSH)
Cllr Alison Blackborow (AB)
Cllr Chris Austin (CA)
Cllr Martin Griffiths (MG)
Cllr William Drummond (BD)
Cllr Philippa Harper (PH)
Cllr Ken Neal (KN)

In attendance:

Clerk
Chaired by Steve Jones
Member of the public present

7:31 pm

GPC (Greenham Parish Council) Full Council meeting 13th January 2021

121 Public Session

Member of the public attended the meeting to discuss the Diamond playing Field and provide information about the activities that take place currently on the site. The Diamond Church holds its fellowship church meetings in the portacabin and a children's club takes place in the Summer. A holiday Club is also run from the building. There is concern amongst residents that the Pigeons Farm estate will lose its main Community centre.
SJ - Asked all of the Councillors for their thoughts about the site being redeveloped for use by Newbury Town Football Club.

The Councillors were in agreement to keep the site in its current use
Member of the public highlighted the high crime rate that existed prior to the facilities and the services that are now provided on the site.

7:40pm Member of the public left the meeting

PB – Was concerned that the Parish Councillors weren't made aware of the potential for the site to be developed.

GP – Also thinks the Diamond playing field site for the Football club is an inappropriate move but would support a move to an appropriate location.

SAJ- Would like to look at the process of the Diamond playing fields becoming a Village green

Clerk to investigate

122 Apologies for Absence

None

123 Declarations of Interest, Statements of Position and Dispensations

To receive any Declarations of Interest and Statements of Position by Councillors.

TV - Member of West Berkshire District Council, Western Area Planning Committee (Sub),

PB - Newbury Town Council, Member of West Berkshire District Council, Western Area Planning, Planning and Highways, Western Area Planning

AA - Member of West Berkshire District Council (Wash Common Ward), Shadow Executive Member for the Environment, Western Area Planning Committee (Sub), Environmental Advisory Group, Licensing Committee, Personnel Committee, Planning (Sub), Governance and Ethics Committee (Sub). Trustee for Stroke Care Newbury & West Berkshire. Director of TEEC, The EMEA Enterprise Company and Kick Fire Group

KN – Vice Chair of Greenham and Crookham Common Commission and a grazier. Building Design and Environmental Consultant working on planning applications.

JSH – Commissioner on Greenham and Crookham Commons Commission, Member of Distribution Committee of Greenham Trust

BD - – Commissioner on Greenham and Crookham Commons Commission, Newbury Town Council, West Berkshire District Councillor

124 Approval of Minutes

- a. **To Approve** the removal of the Clerks comments from page 7 from the minutes of 9th December 2020

Proposed: TV

Seconded: SAJ

Abstentions: None

Against: None

Resolved: To unanimously approve the removal of the Clerks comments from page 7 from the minutes of 9th December 2020

a. **To Approve** Minutes of GPC Meeting held on 9th December 2020

Proposed: SJ

Seconded: CA

Abstentions: None

Against: None

Resolved: To unanimously approve the minutes of the meeting held 9th December 2020

Comment on page 7 to be removed by the Clerk after being instructed by the GPC Councillors

125 Chairman's Report

Report and other matters not on the agenda (for information only) –

Chair to call an Extraordinary meeting to discuss the Diamond Playing field (John Mello Playing Field)

126 Clerk's Report

Report, matters arising, other correspondence not on the agenda (for information only)

Clerk asked if any Councillors would be willing to become involved in carrying out a speed check on Bury's bank Road. SJ, PB, SAJ and TV would like to volunteer for speed checks when they happen.

TV asked Clerk to chase up Nick Carter regarding the letter send last November regarding the Sandlesford Ward.

127 Finance

a) **To approve** January 2021 GPC payments

Proposed: SJ

Seconded: AA

Abstentions: None

Against: None

Resolved: To unanimously approve the January 2021 GPC payments

Inv Date	Inv No / Trans Ref	Payee	Amount	Chq No
04/12/2020	Telephone bill – GP00592130 0013	BT	43.87	800094
09/12/2020	Salt bin check and refill - Invoice 138184	Willis and Ainsworth	499.92	800095
15/12/2020	Payroll Services – month 9 (Inv 1423)	SME Accounting Services	12.00	800096
31/12/2020	Tax and NI payment – Month 9	HMRC	326.13	800097
31/12/2020	Pension – Month 9	Berkshire Pension Fund	811.27	800098
01/12/2020	Room Rent – Inv 45	Greenham Control Tower Ltd	300.00	800099
31/12/2020	Top up Payment Month 8 and 9	Lisa Blake Salary	1.86	800100
13/01/2021	Foodbank Donation	Foodbank	5000.00	800101
		Total	£6995.05	

Trans Date	Trans Ref	Payee	Amount	Chq No
05/01/2021	SSE – Inv 0017	SSE	11.70	DD
31/12/2020	Salary Month 9	Lis Blake- Clerk	1591.00	S/O
31/12/2020	Salary Month 9	Jennie Currie – Deputy Clerk	730.22	S/O
		Total	£2332.92	

a) **To approve** GPC Reconciliation statements 1st December 2020

Proposed: AA

Seconded: AB

Abstentions: None

Against: None

Resolved: To unanimously approve GPC Reconciliation statements 1st December 2020

b) **To approve** GPC Q3 Financial Figures

Proposed: MG
Seconded: SAJ
Abstentions: None
Against: None
Resolved: To unanimously approve GPC Q3 Financial Figures

c) **To approve** the GPC budget 2021/22

AA - Queried the Salary line on the Budget
KN - Joined the meeting at 8:19pm
PH - Supported the Salary line
TV - Would like to see an additional Budget line item for the investigation of allotments
JSH – Clarified that the budget needs to be approved tonight at this meeting
TV – Would like to add £2500 for Allotment Expenditure to the proposed GPC Budget 2021/22
JSH – Would like to propose that a line be added to the GPC budget 2021/22, for £2500 for Allotment expenditure

Proposed: JSH
Seconded: BD
Abstentions: None
Against: None
Resolved: To unanimously add a Budget line for £2500 for Allotment expenditure

SJ - Proposed to defer approval of the GPC Budget 21/22 to an Extraordinary meeting to be held by the end of January

Proposed: SJ
Seconded: AA
Abstentions: None
Against: None
Resolved: To unanimously defer approval of the GPC Budget 21/22 to an Extraordinary meeting to be held by the end of January

d) **To approve** additional administration support hours Greenham and Crookham Common Commission

Proposed: SJ
Seconded: AB
Abstentions: TV, CA, JSH, PH, KN, BD
Against: None
Resolved: To write to the Commission and invoice for the extra time for the Clerk estimated administration time, in the region of £250

JSH – Asked for confirmation of how many hours the Commission requires from GPC
CA – Declared an interest as he was Chair of the Commission.
SJ – Would like the Clerk to speak to GCCC regarding sending an invoice

e) **To approve** a sum of not more than £20,000 for the GPC Wildlife Garden project

and to consider the next stage of the GPC Wildlife Garden project

Proposed: SJ

Seconded: AB

Abstentions: SAJ, MG

Against: AA

Resolved: To approve a sum of not more than £20,000 for the GPC Wildlife Garden project and to consider the next stage of the GPC Wildlife Garden project (CIL Funds)

PH – Talked through the project scope of the Wildlife Garden project

PH – Thanked the councillors for the project approval. Working party meeting to be arranged by the Clerk

AA left the meeting 21:26 as he is unable to take part in this discussion

f) **To approve** the purchase of Microsoft Office software

Proposed: JSH

Seconded: CA

Abstentions: None

Against: None

Resolved: To unanimously approve the purchase of Microsoft Office software suite from Supplier B

AA returned to the meeting 21:29

128 **Planning and Highways**

JSH – Would like to propose that authority be delegated to the Planning Committee to make a decision on behalf of GPC

a) **To approve** GPC comments for Regulation 18 Consultation on the Emerging Draft of the West Berkshire Local Plan Review to 2037

Proposed: JSH

Seconded: SJ

Abstentions: None

Against: None

Resolved: To approve that authority be delegated to the Planning Committee to make a decision on behalf of GPC for Regulation 18 Consultation on the Emerging Draft of the West Berkshire Local Plan Review to 2037

TV – Confirmed that the Plan has been read and he will provide a draft response for the Planning and Highways Committee meeting

CA – Declared an interest in this item

AA – Carbon Neutrality – Explained the Housing Quality Mark. AA would like to incorporate comments regarding the Housing Quality mark in the GPC comments on the Local plan review.

Clerk to arrange a Planning and Highways committee meeting for the week commencing 18th January 2021 so a formal response can be submitted by GPC.

129 Community Engagement

a) To receive a report from the Community Engagement Working Group

MG would like the Council to consider how the local community within Greenham can be helped in a post Covid world

MG would like the Community Engagement meetings to resume from 7pm next month

GP – Agrees with MG that support should be given to the community after Covid

130 GPC Environment

a) To receive an update on the GPC Environment project

AA – Confirmed meeting with West Berkshire District Council (WBDC) next week to talk about Electric Vehicle charging points. Also talked about Green Energy heating system at the Control Tower. Clerk to chase up Greenham Control Tower to outline the installation of a Green energy system at the Control Tower

131 Governance

a) To approve GPC Standing Orders December 2020

Proposed: SJ

Seconded: JSH

Abstentions: None

Against: None

Resolved: To unanimously approve GPC Standing Orders December 2020

Remove the word ‘Act; from the description of the General Data Protections Regulations.

132 Health and Safety

133 Other items for information or for possible inclusion on a future Agenda

TV – Asked about submitted road names, that have previously been submitted for a new development in Greenham and asked the GPC Councillors if they would like to submit an alternative name

CA – Audrey Appleby and Lesley Pope were put forward as suggestions

JSH – Asked if District Councillors could look at changing these regulations for street names going forward

PH – Reminded councillors to send in Greenham In Bloom pictures

9:57pm meeting ended