



Clerk to the Council
Greenham Control Tower,
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01635 43534

Minutes of Greenham Parish Council held at 7.30 pm on 12th August 2020 via Zoom

Present:

Cllr Gary Puffett (GP)
Cllr Martin Griffiths (MG)
Cllr Tony Vickers (TV)
Cllr Ken Neal (KN)
Cllr Sally Ann-Jay
Cllr Phil Barnett (PB)
Cllr Adrian Abbs (AA)
Cllr Billy Drummond (BD)

In attendance:

Clerk

7:30pm

Meeting Chaired by –Gary Puffett
Richard Sutcliffe-Smith – Instinctif

GPC (Greenham Parish Council) Full Council meeting 12th August 2020

44 Vote a Meeting Chair

Proposed: AA

Seconded: TV

Abstentions: None

Against: None

Resolved: To unanimously approve that Cllr Gary Puffett Chair the meeting

45 Public Session

Richard Sutcliffe-Smith has asked that any questions to be sent to the Clerk
Another member of the Instinctif team was due to attend but is unable to

- a. **To approve** comments to be sent to WBDC for Planning application 20/01238/OUTMAJ

Proposed: BD

Seconded: SAJ

Abstentions: None

Against: None

Resolved: To unanimously approve that 9B be moved to the start of the meeting

Richard Sutcliffe-Smith made a presentation regarding the Sandleford development
Bloor homes are happy to continue engaging with both parish councils regarding the Sandleford planning application.

SAJ – Requested full correspondence from the Sandleford working party meeting. Clerk to send this information.

BD – Asked how big the community building will be on the site and what the community facilities will be on the site

Richard Sutcliffe-Smith Stated that he will get back to BD on his question

SAJ – Community centre is not scheduled to be delivered by 2030 and SAJ would like to question that.

Richard Sutcliffe-Smith Noted SAJ's question and will get back to her

SAJ – Asked for a summary of the Sandleford Working Party document

AA – Member of Western Area Planning. First most major point is that WBDC would like a single planning application for the site. Second point was outdated modelling was used in the application

SAJ – Stated that the application doesn't seem to have improved or changed from when it was last submitted

AA – Third point concerns the ecological aspect and sustainability

KN – Explained Ecological requirements for the site and new regulations that should apply

TV – Stated the Tony Vickers, Phil Barnett and Adrian Abs will review this again at the Western Area planning meeting as a new application.

Clerk to check document that was produced, to be read out at in the meeting declaring other committees that Councillors may sit on (Me to check with Jennie re text)

SAJ – Would like to make an addition to the comment. Would like to add a buffer zone of at least 50 metres as recommended by the Woodland Trust to the comments (3a) should be carried forward and added to the final section

Proposed: SAJ

Seconded: BD

Abstentions: None

Against: None

Resolved: To unanimously approve the comments to be sent to WBDC for Planning application 20/01238/OUTMAJ with the addition of SAJ comments

Clerk to send this resolution to RSS

Richard Sutcliffe-Smith left the meeting at 20:27

46 Apologies for Absence

Cllr Steve Jones (SJ)

Cllr Christopher Ferguson (CF)

Cllr Julian Swift-Hook (JSH)

Cllr Chris Austin (CA)

Cllr Philippa Harper (PH)

47 Declarations of Interest, Statements of Position and Dispensations,

To receive any Declarations of Interest and Statements of Position by Councillors.

BD – Member of Newbury Town Council, Member of West Berkshire District Council

(Greenham Ward). Greenham Business Park Director, Commissioner on Greenham and Crookham Commons Commission.

TV – Member of Newbury Town Council, Member of West Berkshire District Council (Wash Common Ward), Western Area Planning Committee.

AA - Member of West Berkshire District Council (Wash Common Ward), Shadow Executive Member for the Environment, Western Area Planning Committee (Sub), Environmental Advisory Group, Licensing Committee, Personnel Committee, Planning (Sub), Governance and Ethics Committee (Sub). Trustee for Stroke Care Newbury & West Berkshire. Director of TEEC, The EMEA Enterprise Company and KickFire Group.

KN – Vice Chair of Greenham and Crookham Common Commission and a grazier. Building Design and Environmental Consultant working on planning applications.

48 Approval of Minutes

- a. **To Approve** Minutes of Meeting held on 8th July 2020

Proposed: BD

Seconded: MG

Abstentions: SAJ

Against: None

Resolved: To approve that the minutes of Meeting held on 8th July 2020 are a true and accurate record of the meeting

49 Chairman's Report

Report and other matters not on the agenda (for information only).

No report sent through from the Chairman

50 Clerk's Report

Report, matters arising, other correspondence not on the agenda (for information only)

Thanks received from Newbury Spring Festival

51 Co-option of a new Councillor

- a. **To co-opt** Alison Blackborow to Greenham Parish Council

AA – Would like to have met the potential Councillor, Alison Blackborow at this meeting.
GPC – Application form was noted and GPC Councillors would like to meet AB at the next Council meeting so she can provide some additional information.

52 Finance

- a) **To approve** August 2020 GPC payments

Proposed: SAJ

Seconded: TV

Abstentions: None

Against: None

Resolved: To unanimously approve August 2020 GPC payments

Clerk to check Bench ownership within Greenham Parish, Billy confirmed GPC ownership of bench near St Marys church

- b) **To approve** GPC Reconciliation statements 1st July 2020

Proposed: TV

Seconded: MG

Abstentions: None

Against: None

Resolved: To unanimously approve GPC Reconciliation statements 1st July 2020

- c) **To approve** GPC Quarterly Budget Q1

Proposed: BD

Seconded: SAJ

Abstentions: None

Against: None

Resolved: To (unanimously) approve GPC Quarterly Budget Q1

- d) **To approve** a grant of not more than £3,000 to The Community Youth Project (\$137 funds)

Proposed: TV

Seconded: BD

Abstentions: None

Against: None

Resolved: To unanimously approve, in principle a grant of not more than £3,000 to The Community Youth Project (\$137 funds) provided that the Youth Project opens a bid on the Good exchange and Newbury Town Council are invited to donate.

Clerk to check if the project is on the Good Exchange or not

SAJ – Supports that ideally the project should be on the Good Exchange

TV – Would also like to see the project on the Good Exchange platform

- e) **To approve** a contribution of not more than £2,520 towards repairs and improvement to the Greenham Control Tower Car park (BBOWT)

The item has been deferred until the next Full Council meeting in September

Clerk to contact BBOWT regarding attendance of the meeting to present reasons for funding application. Clerk to contact Tom Hayward

TV – Does not agree with the decision to defer this item and would like this recorded

- f) **To approve** a contribution of not more than £150 to Newbury Town Council for a joint advertisement in the Newbury Weekly News to ensure residents are aware of application 20/01238/OUTMAJ

Already covered

- g) **To approve** a contribution of not more than £100 towards a blue plaque to commemorate Elizabeth Montagu of Sandleford Priory.

Proposed: AA

Seconded: BD

Abstentions: None

Against: None

Resolved: To unanimously approve a contribution of not more than £100 towards a blue plaque to commemorate Elizabeth Montagu of Sandleford Priory.

GPC would like to encourage the facilitation of access to the Blue Plaque for members of the public, for example at school open days.

Clerk to release a Press release regarding the Plaque installation

53 Planning and Highways

a. **To consider** all planning applications received up to the date of the meeting

1	Aleburn House Basingstoke Road Greenham Thatcham RG19 8HR Mr A Dufait	Removal of existing conservatory and erection of orangery to rear of property	20/01626/HOUSE Proposed: MG Seconded: TV Abstentions: None Against: None Resolved: To unanimously approve this planning application No issues a modest sized extension of glass covered area
2	Aleburn House Basingstoke Road Greenham Thatcham RG19 8HR Mr A Dufait	Non-material amendment of approved planning permission 18/00367/HOUSE - Single storey rear extension to replace conservatory and new detached open car port. Amendments: To allow removal of roof lantern to single storey rear extension element, and the addition of a pitched translucent roof to single storey rear extension element.	20/01668/NONMAT Proposed: MG Seconded: TV Abstentions: None Against: None Resolved: To unanimously approve this planning application No issue as slight amendment to something already approved
3	Aleburn House Basingstoke Road Greenham Thatcham RG19 8HR Mr A Dufait	Section 73 - Variation of Condition (2) Approved Plans of planning permission 18/00367/HOUSE - Single storey rear extension to replace conservatory and new detached open car port.	20/01669/HOUSE Proposed: MG Seconded: TV Abstentions: None Against: None Resolved: To unanimously approve this planning application Would like confirmation on whether they are replacing the conservatory with an orangery or a rear extension.

4	<p>21 Sandleford Lane Greenham Thatcham RG19 8XQ</p> <p>Neil Munday</p>	<p>The erection of a single storey rear extension with the installation of 2 No. roof lights and a 4-panel Bi-folding door.</p>	<p>20/01698/HOUSE Proposed: MG Seconded: TV Abstentions: None Against: None Resolved: To unanimously approve this planning application</p> <p>No issue no impact on others small extension</p>
5	<p>Unit L Hambridge Lane Newbury RG14 5TU</p> <p>Haven</p>	<p>Proposed plastic fascia sign (1.8m x 0.8m x 0.05m) 2.5m off the ground and placed above a door</p>	<p>20/01795/ADV Proposed: MG Seconded: TV Abstentions: None Against: None Resolved: To unanimously approve this planning application</p> <p>No issue, a sign in an industrial area No issues here</p>
6	<p>29 Dalby Crescent Newbury RG14 7LB</p>	<p>Insertion of roof lights to front and rear elevations of existing roof slope, to facilitate loft conversion. Insertion of additional side elevation windows to ground floor.</p>	<p>20/01648/CERTP Proposed: MG Seconded: TV Abstentions: None Against: None Resolved: To unanimously approve this planning application</p>
7	<p>Newbury College Monks Lane Newbury RG14 7TD</p>	<p>Application for approval of details reserved by condition 9 'noise from services', 13 'cycle and scooter parking' and 17 'landscaping' of previous application 17/03434/COMIND: Construction of a new 1 FE single-storey primary school south of the existing Newbury College, with associated soft and hard landscaping. Construction of a temporary access to the school from the Newbury College site and a permanent access from the A339 to serve the allocated strategic housing site and form the permanent access to the school. Construction of bunds adjacent to the temporary and</p>	<p>20/01616/COND3 Proposed: MG Seconded: TV Abstentions: None Against: None Resolved: To unanimously approve this planning application</p>

	permanent access roads to prevent access from the roads to private land	
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- b. **To approve** comments to be sent to WBDC for Planning application 20/01238/OUTMAJ
This point was covered at the start of the meeting

54 Community Engagement

- a. **To receive** a report from the Community Engagement Working Group
PH is still trying to gain some more engagement from the community for the Greenham In Bloom project.
MG has arranged to meet Peter Fazal at the Control Tower to speak about future events to be held at the Control Tower
KN suggested arranging a Beating of the Bounds events later in 2020. £500 has already been approved.
AA – Would like to look at a project to support Vulnerable people within Greenham that were most affected by Covid 19

55 GPC Environment

- a. **To receive** an update on GPC Environment project
AA – Has checked bus stops within Greenham and looked at the possibility of solar panels. However, the bus stops are covered in Trees which makes them unsuitable for Solar panels. The Clerk confirmed that the electricity supply at the Greenham Control Tower, is a three phase supply so it could be suitable for EVC Points

Clerk to speak to BBOWT regarding installation of EVC points and solar panels for the roof their building.

56 Control Tower

- a. **To receive** an update on Greenham Control Tower
No update has been received from the Control Tower

Clerk to chase up Working agreement approval from Control Tower

57 Services

- a. **To approve** new IT Services Contract

AA – Would like a specification written by the Clerks outlining the problem that is facing the Clerks with IT Support.
Deferred to next meeting

58 Governance

- a. **To approve** GPC Lone Working Policy V1

Proposed: SAJ

Seconded: MG

Abstentions: AA

Against: None

Resolved: To approve GPC Lone Working Policy V1

- b. **To approve** Conservation Area Appraisals Working Group TOR

Proposed: TV
Seconded: BD
Abstentions: AA
Against: None
Resolved: To approve Conservation Area Appraisals Working Group TOR

c. **To approve GPC Media and Communication Policy V2**

Proposed: BD
Seconded: PB
Abstentions: AA, KN
Against: None
Resolved: To approve GPC Media and Communication Policy V2

59 Health and Safety

GP mentioned the heat and staying safe in the heat

60 Other items for information or for possible inclusion on a future Agenda

SAJ – Reported that at the top of the Bridle path, near St Mary’s church, the Dog bin has been replaced with a Pink Bag

PB also highlighted the issue of Dog Bins missing in Greenham Parish. He would like this issue raised for Greenham.

TV – Would like some investigation into a Boundary review and whether this can be changed for Greenham Parish

KN – Would like some information about the progress of the Greenham Commission clerk role, Clerk to forward correspondence to KN

AA – Would like to add Ways of working to the next agenda

10pm Meeting closed