



Clerk to the Council
Greenham Control Tower,
Bury's Bank Road, Thatcham
Berkshire, RG19 8BZ

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01635 43534

Minutes of Greenham Parish Council held at 7.30 pm on 8th January 2020 at St. Mary's Church, Greenham

Present:

Cllr Sally-Ann Jay (SAJ)
Cllr Steve Jones (SJ)
Cllr Gary Puffett (GP)
Cllr Martin Griffiths (MG)
Cllr Tony Vickers (TV)

In attendance:

Clerk

7:32pm Meeting start time

Meeting Chaired by Cllr Steve Jones

GPC (Greenham Parish Council) Full Council meeting 8th January 2020

119 Public Session

No members of the public present at the meeting

120 Apologies for Absence

Cllr Ken Neal – Funeral
Cllr Philippa Harper (PH) – Illness
Cllr Phil Barnett (PB) – West Berkshire Meeting
Cllr Julian Swift-Hook (JSH)
Cllr William Drummond (BD)
Cllr Chris Austin (CA)
Cllr Adrian Abbs – Illness

121 Declarations of Interest, Statements of Position and Dispensations,

To receive any Declarations of Interest and Statements of Position by Councillors.

SJ – Greenham Control Tower Director

SAJ - Greenham Control Tower Director

TV – Member of Newbury Town Council and West Berkshire District Council

122 Approval of Minutes

Item 117 amend Fire door to Fire Exit door

a. To Approve Minutes of Meeting held on 11th December 2019

Proposed: GP

Seconded: MG

Abstentions: None

Against: None

Resolved: To unanimously approve that the minutes from GPC meeting held on the 11th December 2019 are a true and accurate record of the meeting.

- b. To Approve Minutes of Control Tower Committee Meeting held on 5th September 2019**
SAJ would like GPC to monitor the ongoing relationship between GPC and GCTL

Amendments to the Minutes:

Jon Gage is a Director of Greenham Control Tower Limited

SAJ is a Director of Greenham Control Tower Trading Limited

Proposed: GP

Seconded: SAJ

Abstentions: None

Against: None

Resolved: To unanimously approve that the minutes from Control Tower Committee Meeting held on 5th September 2019 are a true and accurate record of the meeting.

123 Chairman's Report

Report and other matters not on the agenda (for information only).

Nothing to report

124 Clerk's Report

Report, matters arising, other correspondence not on the agenda (for information only)

The Clerk provided a update on the drain repairs for the Greenham Control Tower and the Clerk confirmed that West Berkshire Homeless were contacted regarding homeless people spotted on Stroud Green. West Berkshire Homeless confirmed that they checked and the homeless people were no longer camping on Stroud Green.

125 Finance

To approve payment to Drain Division of £953.64

Proposed: GP

Seconded: TV

Abstentions: None

Against: None

Resolved: To unanimously approve payment to Drain Division of £953.64

- a) To approve January 2020 Greenham Parish Council (GPC) cheque payments**

Proposed: GP

Seconded: TV

Abstentions: None

Against: None

Resolved: To unanimously approve January 2020 Greenham Parish Council (GPC) cheque payments

Greenham Parish Council

Schedule of Cheque and Bank Payments

8th January 2020

1. Cheque payments – GPC Current Account

Inv Date	Inv No/ Trans Ref	Payee	Amount	Chq No
29/11/2019	SQ28546 – Bio Disc motor	Kingspan	1426.33	1825
13/12/2019	133365 – Salt Bins	Willis and Ainsworth	574.56	1826
16/12/2019	4652 – Ongoing Drainage issue at GCTL	All Plumbing	576.00	1827
20/12/2019	A6300 – Interim Audit	Auditing Solutions	534.00	1828
27/11/2019	23904– Bio Disc System electrics	Nurse Electrical	418.08	1829
31/12/2019	Salary – Month 9	Lisa Blake – Clerk	1465.12	1830
31/12/2019	Salary – Month 9	Jennie Currie – Deputy Clerk	698.28	1891
31/12/2019	Tax and NI payment – Month 9	HMRC	434.89	1892
31/12/2019	Pension – Month 9	Berkshire Pension Fund	540.39	1893
23/12/2019	Drain unblocking – Control tower	JD Drains	168.00	1894
		Sub-Total GPC Current Account payments	6835.65	

2. Bank Payments – GPC Current Account

Trans Date	Trans Ref	Payee	Amount	Trans Type
		SSE	7.11	DD
		SSE	13.21	
		Sub-total GPC Current Account Bank Payments	20.32	

b) To approve GPC Reconciliation statement 1st December 2019 (need a copy to sign next time)

Proposed: SJ

Seconded: MG

Abstentions: None

Against: None

Resolved: To unanimously approve GPC Reconciliation statement 1st December 2019

c) To review GPC Q3 Finance report

- d) **To approve** three defibrillator locations – Newbury Retail Park, Newbury Racecourse, Hambridge Road
Clerk to contact Stryker on Hambridge Road

Proposed: SJ

Seconded: SAJ

Abstentions:

Against: None

Resolved: To unanimously approve three defibrillator locations – Newbury Retail Park, Newbury Racecourse, Hambridge Road

- e) **To approve** GPC meeting dates 2020/21

Proposed: SJ

Seconded: MG

Abstentions: None

Against: None

Resolved: To unanimously approve GPC meeting dates 2020/21

- f) **To approve** Purchase of Badges for GPC Councillors
Clerk to obtain samples of the badges and if cheaper badges are of good quality, then the Chair is happy for the Clerk and Deputy Clerk to purchase the best value for money.
Approval is not needed for the spend as it is within the Clerk's purchasing authority.

- g) **To approve** GPC Interim Audit 2019-20
SAJ and TV would like to minute thanks to the Clerk for the Interim Audit and the work on carried out on this Audit

Proposed: SJ

Seconded: TV

Abstentions: None

Against: None

Resolved: To unanimously approve the GPC Interim Audit 2019-20

- h) **To approve** a Contribution to the Youth Fund for Berkshire of not more than £11,000
MG explained that the Community Engagement Group met with the Youth Fund for Berkshire to discuss funding.
SAJ explained how the Youth Fund for Berkshire will be distributed throughout Berkshire.

Proposed: MG

Seconded: TV

Abstentions: None

Against: None

Resolved: To unanimously approve a Contribution to the Youth Fund for Berkshire of not more than £11,000

126 Planning and Highways

- a. **To consider** all planning applications received up to the date of the meeting

1	Lidl GB, 9B Newbury Retail Park, Pinchington Lane, Newbury, RG14 7HU	New Premises Licence	<u>19/01717/LQN</u> No Objection
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2	Land Between Units 3-6 and Unit 7 The Votec Centre Hambridge Lane Newbury Ressance Limited	Section 73: Variation of Conditions (4) Approved Drawings and (10) Protection from Noise of planning permission 18/02435/OUTD (Outline application for development of 9 residential apartments. Matters to be considered: Access, Appearance, Layout and Scale).	<u>19/03133/OUTD</u> No Objection
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b. To discuss Stroud Green Hedge project (BD)
Deferred to the next meeting

c. To approve members of Sandleford Working Group (First meeting 22/01/2020)

Ken Neal has volunteered to join this Working Group
Adrian Abbs joined the meeting via telephone and would like to volunteer to join this Working Group

Proposed: SAJ

Seconded: GP

Abstentions: None

Against: None

Resolved: To unanimously vote Ken Neal and Adrian Abbs to be members of Sandleford Working Group (First meeting 22/01/2020)

d. To discuss Public access north of Greenham Common and GPC representative
SJ explained that this concerns an issue concerning a swap of Land between WBDC and Greenham And Crookham Golf Club.
It was agreed that if the Golf Club agrees to a strip of land from the Control Tower roundabout to the Greenham /6 footpath, then GPC is happy to swap the land that the Golf Club would like to swap.
Clerk to let JSH know that he needs to make a representation to WBDC and Clerk to email Paul Hendry with reference to the land swap.
Funding could come from S106 (Racecourse development) to improve the footpath that could be built on the land that is swapped.

127 Community Engagement

a. To receive a report from the Community Engagement Working Group
Clerk to apply for VE day pack for this event
Clerk to add item agenda for £400 for Beating the Bounds Event
Clerk to check update on Community Plan
Clerk to contact Outreach workers regarding Homeless action and help for Soup Kitchens for Greenham residents

128 Control Tower

a. To receive a financial report from the Greenham Control Tower Chairman

Control Tower made a small surplus of £18k in the last year which will be reinvested in the Control Tower

MG queried the profit amount will be in the second year.

SJ explained the next year's financial figures for the Control Tower.

- b. To approve** Room Licence agreement between GPC and GCTL
Remove ‘Kitchen’ from the licence agreement
Remove area for general parking
Clerk to talk to John re speed of the Broadband and look at possibility of upgrading the Wi-Fi in the Parish Office

Proposed: GP

Seconded: TV

Abstentions: None

Against: None

Resolved: To unanimously approve Room Licence agreement between GPC and GCTL

- c. To approve** Working Agreement between GCTL and GPC
3.1 Replace reasonable with Best Endeavours

Clerk to contact Legal advice re the following clauses:

4.3.1.2 - Clarification over membership

5.12 – Replace Inform with Consult (check Steve’s notes)

5.20 - Remove ‘monitored’

5.26 – Remove this section

The Working agreement will be presented again at the next Full Council meeting on the 12th February 2020

- d. To provide** an update on the creation of a Wildlife Garden
The updated plan was sent to the Councillors prior to the meeting.
Clerk to speak to PH re Wildlife garden and Playground at GCT and how they could both be developed at the GCTL site

129 Governance

- a. To approve** GPC Access to Information policy (2019)

Proposed: SJ

Seconded: GP

Abstentions: None

Against: None

Resolved: To approve GPC Access to Information policy (2019)

130 Health and Safety

Final Exit Door was opened

131 Other items for information or for possible inclusion on a future Agenda

None

Meeting closed at 9:13pm

Members of the Public are welcome to attend the meeting, to ask questions and to comment on the proceedings with the consent of the Chairman.

You are invited to contact the Clerk of the Council if you have any questions or matters of concern that you would like the Council to address.