



**Clerk to the Council**  
Greenham Control Tower,  
Bury's Bank Road, Thatcham  
Berkshire, RG19 8BZ

[clerk@greenham.gov.uk](mailto:clerk@greenham.gov.uk)  
[www.greenham.gov.uk](http://www.greenham.gov.uk)

01635 43534

## **Minutes of Greenham Parish Council held at 7.30 pm on 11<sup>th</sup> September 2019 at St. Mary's Church, Greenham**

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### **Present:**

Cllr Martin Griffiths (MG)  
Cllr Gary Puffett (GP)  
Cllr William Drummond (BD)  
Cllr Sally-Ann Jay  
Cllr Jon Gage (JG)  
Cllr Philippa Harper (PH)  
Cllr Adrian Abbs (AA)  
Cllr Chris Austin (CA)  
Cllr Julian Swift-Hook

### **In attendance:**

Clerk

7:30pm Meeting start time

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### **GPC (Greenham Parish Council) Full Council meeting 11<sup>th</sup> September 2019**

#### **66 Public Session**

There weren't any members of the public present

#### **67 Apologies for Absence**

Cllr Ken Neal (KN) - Work  
Cllr Steve Jones (SJ) - Work  
Cllr Phil Barnett (PB) - WBDC  
Cllr Tony Vickers (TV) - WBDC

#### **68 Declarations of Interest, Statements of Position and Dispensations,**

*To receive any Declarations of Interest and Statements of Position by Councillors.*

BD – Newbury Town Councillor, Governor of the Willows School, Greenham Business Park,  
Greenham Crookham Common Commission, West Berkshire District Council

JG- Newbury Town Council, Greenham Control Tower Trading Ltd

CA – Commons Commission

SAJ – Director of Greenham Control Tower Limited

JSH- Commons Commission

## 69 Approval of Minutes

- a) **To Approve** Minutes of Meeting held on 14<sup>th</sup> August 2019

**Proposed:** BD

**Seconded:** GP

**Abstentions:** PH, CA

**Against:** None

**Resolved:** To approve that the GPC Minutes of the meeting held on the 14<sup>th</sup> August 2019 are a true and accurate record of the meeting

- b) **To Approve** Part II Minutes of Meeting held on the 14<sup>th</sup> August 2019

**Proposed:** BD

**Seconded:** MG

**Abstentions:** PH, CA

**Against:** None

**Resolved:** To approve that the Part II GPC Minutes of the meeting held on the 14<sup>th</sup> August 2019 are a true and accurate record of the meeting

19:38pm AA arrived at the meeting

## 68 **Chairman's Report**

*Report and other matters not on the agenda (for information only).*

Nothing to report

## 69 **Clerk's Report**

*Report, matters arising, other correspondence not on the agenda (for information only)*

DPO service, Thornford Road application – SAJ

Clerk to sign up to DPO service again

Send letter to Willows head

## 70 **Finance**

- a) **To approve** September 2019 GPC cheque payments

**Proposed:** BD

**Seconded:** SAJ

**Abstentions:** JG

**Against:** None

**Resolved:** To approve GPC September cheque payments

- b) **To approve** GPC Reconciliation statement 31st July 2019

**Proposed:** CA

**Seconded:** BD

**Abstentions:** None

**Against:** None

**Resolved:** To approve GPC Reconciliation statement 31st July 2019

- c) **To discuss** the possible purchase of Western Lake. Lower Farm – A Abbs  
JG declared a personal interest as a Rivar employee and will not participate in the conversation

Western Lake is a wildlife habitat managed by BBOWT, near AA home.

Malcolm Bull (MD) Rivar

AA has been informed that the lake is for sale.

The current use of the lake is not clear currently.

The lake cannot be used for fishing.

JSH would like a report on how much the lake would cost, how much will it cost to

maintain, what would GPC do with the lake and liabilities.

PH – Enquired about a site visit for the Council.

JSH – Suggested that a site visit occur after the report has been presented to Full Council.

BD – Enquired about any other interested parties who are interested in purchasing the lake.

AA – Confirmed who the other interested parties are.

CA – Is familiar with this land. Audrey’s Meadow (Owned by WBDC). The Commons Act could be applied to this lake to give the lake protection. Would like a map to show exactly what would be included in the sale of the lake. Could be the possibility of providing a new car park.

Would need to consider the uses and options for parishioner user.

SAJ – Asked if BBOWT would be able to continue managing this area.

JSH – Questioned if the land would need to be handed over to WBDC if it becomes part of the Common.

PH – Does GPC have the power to buy land or an asset like this.

JSH – Greenham residents would need to be consulted about any potential purchase.

AA – Requested that the Clerk should contact Rivar regarding the purchase of this Asset.

SAJ – Is able to talk to BBOWT regarding this project.

Precedent has been set by Audrey’s Meadow.

**d) To discuss** Greenham Parish Allotment rental in Newbury Town Council

JSH clarified the size of the average allotment – 10 poles.

BD – Suggested this change as Greenham Parishioners are unhappy that there aren’t any allotments in Greenham.

GP – Asked if there was a covenant attached to the land at Southby’s. The allotment land was situated in Greenham Parish Council in the past.

JSH – Questioned whether this application would be fair to other parishioners.

JG – Is concerned about the numbers rising in Greenham parishioners taking up allotments.

SAJ – Has spent time in the past trying to secure land to provide allotments.

JSH – Outlined the legislation around providing allotments for parishioners. Need to check priority of allotments for Greenham Parishioners in Newbury Town Council.

Clerk to check with Newbury Town council regarding numbers of Greenham Parishioners that would take up allotments.

AA – Suggested investigating how GPC could become owners of allotment land.

GP – Queried how Newbury Town Council calculate the allotment charges.

JSH – Clerk to confirm the current liability and costs involved for the current GPC parishioners.

Pros and cons. How would the payments be managed?

To be discussed again next month.

**71 Planning and Highways**

**a) To consider** all planning applications received up to the date of the meeting

1	Single storey side extension with lean-to roof	17 Denman Drive Newbury Berkshire RG14 7GD  Edmund Wontner	<a href="#"><u>19/02064/HOUSE</u></a> No objection <b>Proposed:</b> BD <b>Seconded:</b> MG <b>Abstentions:</b> None <b>Against:</b> None <b>Resolved:</b> No objection to Planning application 19/02064/HOUSE
2	Demolition of existing extension and conservatory and construction of a replacement extension	97 Greenham Road Newbury Berkshire RG14 7JE  Mrs V Beet	<a href="#"><u>19/01971/HOUSE</u></a> No objection <b>Proposed:</b> CA <b>Seconded</b> <b>Abstentions:</b> None <b>Against:</b> None <b>Resolved:</b> No objection

3	Reserved matters application following outline application 18/02435/OUTD for development of 9 residential apartments. Matters seeking consent-Landscaping.	Land Between Units 3-6 and Unit 7 The Votec Centre Hambridge Lane Newbury Berkshire  Silverton Votec Limited	<b><u>19/02133/REM</u></b> No objection <b>Proposed:</b> CA <b>Seconded:</b> SAJ <b>Abstentions:</b> AA, JG <b>Against:</b> None <b>Resolved:</b> No objection
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**b) To discuss** Stroud Green Hedge project (BD)

BD – Is trying to get a figure from Paul Henry regarding the GPC contribution  
Estimated total cost is around £60K with a GPC contribution of around £10K  
JG- Queried how the money would be sourced

**c) To Provide** an update on the GAMA Site

JSH – Confirmed that the land is being used correctly and within the original planning application  
AA –Has requested that he is no longer the chair of the Planning and Highways committee  
JSH – Outlined the procedure for resigning from the committee

**72 Community Engagement**

**a) To receive** a report from the Community Engagement Working Group

MG provide an update on the defib locations, only need clarification from the Plough on the Green.  
PH provided an update on the library service. Paul James has been contacted and the Clerk will speak to Paul James

**b) To discuss** a reboot of the Community Engagement group

MG suggested that the Community engagement meeting be held prior to the Full Council meeting  
AA – Talked about a Press release to launch the defibrillator siting  
JSH – Requested images and text

Clerk to talk to TEEC re the spam being received via the site

BD – Would like the Community Engagement meeting to be moved to Wednesday at 7pm

**c) To approve** Berkshire and VE Day Event – 8th May 2020

MG – Suggested that the event be held in conjunction with the Control Tower

**Proposed: BD**

**Seconded: JSH**

**Abstentions: None**

**Against: None**

**Resolved: To approve** Berkshire and VE Day Event – 8th May 2020

**d) To approve** Greenham in Bloom Competition

PH provided information about the In-Bloom scheme. Cost to join is £60 per year. Benefits – positive interaction with the community. Enhance Greenham environment. Helps bio-diversity  
JSH – Suggested that this project would be discussed at the Community Engagement group meeting. Enquired about which budget the In-Bloom membership fee would be paid from  
Clerk confirmed that there is a Community presence fund  
To be discussed at the next Community Engagement meeting

**Proposed: PH**

**Seconded: JSH**

**Abstentions:** None

**Against:** None

**Resolved:** To unanimously approve initial setting up Greenham in Bloom Competition and joining Thames and Chiltern in Bloom at a cost of £60

### **73 Control Tower**

a) **To receive** a report from the Greenham Control Tower Committee Chairman  
JG – Confirmed that the drains are still an ongoing problem at the Greenham Control tower  
Bio Disc system requires a service at an approximate cost of £800  
Clerk to bring quotes for bigger drain repair to next Full Council meeting  
Clerk to contact Keith Williams regarding the design of the fence around the War Memorial.  
Clerk to communicate Planning permission for new fence  
The War Memorial Move was on budget and on time  
£1400 GPC spend on this project

PH – suggested checking the lease between GPC and GCTL for information regarding hanging plaques on the wall. Clerk to check the lease.

JSH – Clarified that the Clerk should be contacted regarding approval for the plaque  
21:30 PH left the meeting

b) **To approve** Greenham Control Tower Working agreement  
Deferred to next meeting

c) **To approve** Greenham Control Tower Terms of Reference  
Deferred to next meeting

d) **To approve** Metal Detecting at Greenham Control Tower  
Check lease if GPC has the power under the terms of the lease to grant this approval.  
Defer to next meeting and produce a report to determine who would authorise this.

e) **To approve** moving Greenham Business Park Sculpture

SAJ – GCTL board would need to discuss this project

21:39 MG left the meeting

CA would like to propose that the statue stays where it is and Greenham Business Park are not approached

JG proposed that GPC approach Greenham Business park

**Proposed: JG**

**Seconded: BD**

**Abstentions:** SAJ

**Against:** CA, AA

**Resolved:** Motion has passed to approve approaching Greenham Business Park Sculpture

f) **To consider** siting a Play area at the Greenham Control Tower

**Proposed: JSH**

**Seconded: CA**

**Abstentions:** None

**Against:** None

**Resolved:** To approach GCTL with plans for the Play area at the Greenham Control Tower

**74 Services**

- a) **To discuss** accessibility requirements for the GPC website

AA confirmed that the GPC website is fully compliant

**74 Health and Safety**

Fire door could not open. Combination lock did not work. Clerk to contact the Church.  
GPC requires a copy of risk assessment for the event on the 18<sup>th</sup> September

**76 Other items for information or for possible inclusion on a future Agenda**

CA – Enquired about BBOWT attendance

AA – Greenfest festival was run in Hampstead Norreys. Would like this investigated by  
Community Engagement

Meeting finished 21:51

Members of the Public are welcome to attend the meeting, to ask questions and to comment on the proceedings with the consent of the Chairman.

You are invited to contact the Clerk of the Council if you have any questions or matters of concern that you would like the Council to address.