



Clerk of the Council
Suite 23 Liberty House
Greenham Business Park
Greenham
Berkshire

RG19 6HW

clerk@greenham.gov.uk

www.greenham.gov.uk
01635 564900

**MINUTES OF THE MEETING OF GREENHAM PARISH COUNCIL HELD IN ST
MARY'S CHURCH HALL, GREENHAM ON 12th OCTOBER 2016 AT 7.30PM**

Present:

Cllr P Hay	Cllr T King
Cllr B Drummond	Cllr J Gage
Cllr A Agutter	Cllr M Thomas
Cllr G Puffett	Cllr J Swift-Hook (from 8.10pm)
Cllr P Inman	Cllr B Sudra
R A Chester, Clerk of the Council	

In attendance:

2 members of the public

Apologies were received from:

Cllr A Johnson	Cllr C Austin
Cllr M Thomas	Cllr P Barnett

The Chairman opened the meeting, welcoming those attending.

1. Election of a Chairman

- a. In the absence of Cllr P Barnett, Cllr Pragna Hay was proposed as Chair by Cllr T King, seconded by Cllr A Agutter and unanimously affirmed

2. Apologies for Absence

- a. Apologies were noted as above.
- b. The Clerk reported having received the resignation of Cllr Chris Dewhurst due to his having moved away from the area.

3. Declarations of Interest, Statements of Position and Dispensations.

- a. Cllr B Drummond declared that: "Any views that I may express about planning matters and other business before this Council tonight are in my capacity as a member of *this* Council (Greenham Parish) and are based on the information before me tonight. If and when I consider any of the items at any future time in my capacity as a member of West Berks Council, I will consider each item on its merits at that time, taking full account of all the facts and information which are put before me at that time, as a result of which **I may well form a different view from any view I may express tonight**".

4. Minutes of the Meeting held 14th September 2016.

- a. The Minutes of the Meeting were proposed by Cllr B Drummond, seconded by Cllr P Inman and unanimously approved, and were signed by the Chair.

5. Resolutions

- a. A Resolution to create a new Finance Committee to replace the existing Finance Working Group was put to the meeting. The Resolution was proposed by Cllr B Drummond, seconded by Cllr Gary Puffett and carried unanimously. Those Councillors declaring an interest in serving on the Committee were asked to advise the Clerk noting any relevant experience. It was requested that the current Terms

of Reference of the now defunct Finance Working Group are circulated as a template.

- b. A resolution to amend Council Standing Orders to adopt generic email addresses under the forename.surname@greenham.gov.uk format was withdrawn to be considered at a future date in conjunction with recommendations arising from the Internal Governance review.

6. Matters to Report

a. Matters arising

- i. The Control Tower refurbishment loan application remains work in progress
- ii. Repairs to the damaged bus shelter have now been effected
- iii. Reply is awaited from Sue Ryder concerning a possible donation
- iv. Signage for the Control Tower noted
- v. Following reported speeding complaints, it was reported that the SID equipment is available. Cllr A Agutter offered to collect and make use of the equipment. Cllr J Gage asked for training in its use.

b. Correspondence

i. The Clerk reported:

1. An Invitation to attend the Dawili event on 14 November
2. An Invitation from the Royal British Legion to attend the memorial for American Servicemen on Monday 12th December
3. An Update from Cllr Meg Thomas regarding services for drug users.
4. Confirmation from Newbury Town Council that Greenham residents are able to be considered for allotments. Cllr B Drummond advised that an annual charge of £120 would be made for any non-Newbury Town Council residents successful in their application.
5. Note of impending closure (for decoration) of the Kings Road subway
6. A copy of an email drawing attention to the impact of the Willows School extension on local residents in Wallis Gardens.
7. A request for donation to the Newbury Weekly News for the NWN Over 80s' Christmas Parcel Fund. This to be put forward for resolution at the November meeting.
8. An invitation to the AGM of Berkshire Youth for 26 October 2016
9. Details of a new charity initiative launched by South Central Ambulance Charity to raise £1m by Christmas 2019 to support community action.
10. Notice of the Berkshire Association of Local Councils 2016 AGM to be held 3 November 2016
11. Notice of a meeting of the Berkshire Historic Environment Day School on 22 October.
12. Request for nominations for the West Berks Council Community Awards 2016.
13. A request for West Berks Library Service Volunteers
14. Reminder for the District Parish Conference to be held 18th October
15. Email regarding Control Tower artefacts requesting hand back of any items not used.
16. Contact note from a potential volunteer for the Control Tower
17. Details of a donation to the Control Tower
18. The Clerk reported having received the Annual Return from Mazars (the Council's external auditor). The Return is signed without qualification. The Notice that the Return is available for inspection has been posted on noticeboards.
19. Notice of Election having been issued (arising from two vacancies), decision as to whether polling cards should be issued is required. Following discussion a proposal was put by Cllr J Gage, seconded by Cllr B Drummond that polling cards would not be required. This resolution was approved by members with Cllrs G Puffett, T King and P Hay abstaining.

7. Councillor Julian Swift-Hook apologised for his unavoidable late arrival

- i. Cllr Julian Swift-Hook declared that: "Any views that I may express about planning matters and other business before this Council tonight are in my capacity as a member of *this* Council (Greenham Parish) and are based on the information before me tonight. If and when I consider any of the items at any future time in my capacity as a member of Newbury Town Council, I will consider each item on its merits at that time, taking full account of all the facts and information which are put before me at that time, as a result of which **I may well form a different view from any view I may express tonight**", adding that I would like to make clear that my use of computer equipment during the meeting is to enable me to access information about the business in front of this meeting.

8. Public Session

- a. Alterations to Bus Routes
 - i. The Clerk was asked to request attendance at the next Council Meeting by an appropriate West Berks Officer to outline the changes.
- b. Membership of External Bodies.
 - i. Mr Tony Vickers, in his capacity as a Director of the Charity of Mrs Mabel Luke, outlined the reasons for changing the legal structure of the Charity to a Company Limited by Guarantee to the sole Trustee in order to facilitate the development of the site into 16 flats in 3 blocks, and of the resignation of the current GPC nominated Trustee. The legal changes, to meet Charity Commission requirements, calls for Greenham Parish Council approval. It was proposed by Cllr J Swift-Hook, seconded by Cllr B Drummond and approved unanimously that Greenham Parish Council endorse the change of legal structure.
 - ii. Appointment of a replacement Trustee/Director as the Greenham Parish Council nominee is also required. Any Councillor expressing interest, or that of a suitable representative is asked to contact the Chairman.

9. Control Tower Committee Report.

- a. Other than the Loan Application, reported above, there was no business to be considered.

10. Councillors Teresa King and Gary Puffett left the meeting at 8.30pm

11. Planning & Licensing

Planning applications - October 2016

Number	Applicant	detail	GPC resp	prop	sec	abstain
16/02393/HOUSE	Mrs Dulcie Sen	increase height of fence	no objection	Cllr Drummond	Cllr Agutter	
16/02489/HOUSE	Mr & Mrs Hutchins	Garden Wall and bicycle store	no objection	Cllr Drummond	Cllr Agutter	
16/02535/TELE56	Hutchinson 3G	Replacement of 12m pole with 15m pole	no objection	Cllr Drummond	Cllr Agutter	
16/02574/ADV	Hilton National	External signs	no objection	Cllr Drummond	Cllr Agutter	
16/02514/RESMAJ	Newbury Racecourse	Approval of reserved matters	no objection	Cllr Drummond	Cllr Agutter	see below 1
16/0249/HOUSE	Gary Fletcher	New garage	no objection	Cllr Drummond	Cllr Agutter	
16/2497/PACOU	Overbridge Development	Conversion of Offices to Residential	see below 2	Cllr Swift-Hook	Cllr Agutter	
16/02498/PACOU	Overbridge Development	Conversion of Offices to Residential	see below 2	Cllr Swift-Hook	Cllr Agutter	
16/02499/PACOU	Overbridge Development	Conversion of Offices to Residential	see below 2	Cllr Swift-Hook	Cllr Agutter	
16/02500/PACOU	Overbridge Development	Conversion of Offices to Residential	see below 2	Cllr Swift-Hook	Cllr Agutter	
16/02501/PACOU	Overbridge Development	Conversion of Offices to Residential	see below 2	Cllr Swift-Hook	Cllr Agutter	
16/02442/PASSHE	James Ramelli	Single story lean to	no objection	Cllr Drummond	Cllr Agutter	Cllr Swift-Hook
16/02110/HOUSE	Case Officers Report		n/a			
16/02096/FUL	Case Officers Report		n/a			
	All applications were unanimously unless noted					

note 1

Abstentions were noted from Cllrs P Inman and J Gage

note 2

Objections to the Overbridge Development plans were that the change was thought inappropriate to the locality

12. Finance & Accounts for payment

- a. The following accounts were presented for payment:

Payments

			£
13/10/2016	Greenham Business Park	23201	480.00
30/09/2016	SSE - bus shelters by DD	666999	34.14
30/09/2016	Sundog Grounds Maintenance	2111	154.00
29/09/2016	Hogans Electrical (bus shelter)	200348	176.36
03/10/2016	mh-p website hosting to 02/10/17	3025	108.00
21/09/2016	Greenham Church Centre		100.00
14/09/2016	Roger Chester M6 salary		1014.19
14/09/2016	HMRC M6 deductions		307.73
14/09/2016	Roger Chester expenses		71.45
			<u>£ 2445.87</u>

- b. The payments list was proposed by Cllr J Swift-Hook and seconded by Cllr Drummond and passed unanimously.
- c. The cash book and related supporting schedules up to 30 September 2016 had been circulated to members.

13. Any other items of information, or to be included on the Agenda for the next meeting.

- a. Cllr Gage reported that the pathways at Westwood/Burys Bank/Pinchington Lane were overgrown. Cllr Drummond offered to contact West Berks Council to arrange cutting back.
- b. Cllr Gage offered to prepare a proposal for the replenishment of the Salt Bins at the November meeting.
- c. Cllr Inman identified issues over the rising bollards and pedestrian crossings at the Racecourse development suggesting inviting David Wilson Homes to the November meeting.
- d. Cllr Badru gave details of a local family who were reportedly being subjected to racial abuse; as they are not within the Parish it was inappropriate to consider any action; however Cllr Drummond agreed to take the matter up with Newbury Town Council.

14. Part 2 session

- a. It was proposed by Cllr Swift-Hook, seconded by Cllr Drummond and passed unanimously to open a Part 2 session.

15. The meeting closed at 9.05pm