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**MINUTES of the meeting of Greenham Parish Council**  
*held at St Mary's Church Hall, Greenham*  
*on Wednesday 9<sup>th</sup> August 2017 at 7.30pm*

*Present:* Cllr Chris Austin (Vice Chair, acting as Chair in the absence of Cllr Swift-Hook)  
Cllr Meg Thomas  
Cllr Paul Walter  
Cllr Jon Gage  
Cllr Sally-Ann Jay (left 8.44pm during item 66 as indicated below)  
Cllr Phil Barnett (arrived 7.45pm at the commencement of item 65)

*In attendance:* Chris Ord, member of the press.

**60. APOLOGIES FOR ABSENCE**

Apologies were announced as received from: Cllr Billy Drummond, Cllr Swift-Hook, Cllr Sudra, Cllr Middlemiss.

An apology from Cllr Puffett was received before the meeting but not announced.

Not present: Cllr Johnson, Cllr Hay, Cllr Inman.

**Proposed:** Cllr Chris Austin

**Seconded:** Cllr Jon Gage

**RESOLVED** unanimously that members be reminded of the six month rule in the standing orders, concerning attendance.

**\*Action:** Cllr Walter to send a mail to all councillors concerning the resolution above.

**61. DECLARATIONS OF INTEREST**

Cllr Gage stated that he is a director of Rivar Sand and Gravel Ltd with respect to item 65 Planning.

Cllr Thomas stated an interest in nominations to the forthcoming charitable trust, in respect of item 9c.

**62. APPROVAL OF MINUTES**

**Proposed:** Cllr Paul Walter

**Seconded:** Cllr Meg Thomas

**RESOLVED** unanimously that the Minutes of the council meeting of July 31<sup>st</sup> be approved.

**63. CHAIRMAN'S REPORT**

The Vice-chair had nothing to report, except a brief report on the Greenham Commissioners regarding their likely nomination of a representative to the charitable body which will operate the Control Tower.

## 64. PUBLIC SESSION

There were no questions from members of the public.

## 65. PLANNING

1. 17/01421/OUTMAJ Overbridge Square, Hambridge Lane.

**Proposed:** Cllr Paul Walter

**Seconded:** Cllr Meg Thomas

**RESOLVED** that the council raise no objection. Cllr Barnett abstained. Cllrs Walter, Thomas, Austin, Gage and Jay voted in favour.

2. 17/01990/COND1 Land South of Newbury College, Monks Lane

**Proposed:** Cllr Paul Walter

**Seconded:** Cllr Sally-Ann Jay

**RESOLVED** that the council objects as per previous objections, consistent with the council's opposition to the whole Sandleford development, based on concerns of over-development, loss of amenity, access and road traffic problems. Cllr Austin abstained, declaring an interest of ownership of land nearby (opposite the site across the A339). Cllrs Walter, Thomas, Gage, Jay and Barnett voted in favour.

3. 17/02073/FUL 165 and 169 Greenham Business Park

**Proposed:** Cllr Chris Austin

**Seconded:** Cllr Paul Walter

**RESOLVED** unanimously that the council raise no objection.

4. 17/01785/FUL Land off Communications Road, Greenham Business Park

**Proposed:** Cllr Chris Austin

**Seconded:** Cllr Paul Walter

**RESOLVED** unanimously that the council raise no objection.

5. 17/02119/HOUSE Jasmine House, 11A priory Place

**Proposed:** Cllr Chris Austin

**Seconded:** Cllr Jon Gage

**RESOLVED** unanimously that the council raise no objection.

6. 17/02074/HOUSE 21 Capability Way, Greenham

**Proposed:** Cllr Chris Austin

**Seconded:** Cllr Paul Walter

**RESOLVED** unanimously that the council raise no objection.

7. 17/01996/HOUSE White Lodge, Bishops Green

**Proposed:** Cllr Chris Austin

**Seconded:** Cllr Jon Gage

**RESOLVED** unanimously that the council raise no objection

8. 17/02242/HOUSE 15 Goodwood Way

**Proposed:** Cllr Chris Austin

**Seconded:** Cllr Jon Gage

**RESOLVED** that the council objects due to loss of garaging space/parking space. If the applicant could show that sufficient parking space can be created, the council would not object

to the application. Cllrs Austin, Thomas, Walter, Gage and Barnett voted in favour. Cllr Jay voted against.

9. 17/01576/HOUSE Woodpecker Cottage, Pinchington Lane

**Proposed:** Cllr Chris Austin

**Seconded:** Cllr Jon Gage

**RESOLVED** unanimously that the council raise no objection subject to the building not being used for permanent residential purposes and that the hedge between it and the road must remain.

10. 17/01704/RESMAJ Newbury Racecourse, Racecourse Road

**Proposed:** Cllr Chris Austin

**Seconded:** Cllr Sally-Ann Jay

**RESOLVED** unanimously that the council object due to the volume of gravel becoming unsightly. The council would not object if the applicant resubmit the application using “grasscrete” or a similar surfacing material.

11. 17/01987/HOUSE 4 Pyle Hill

**Proposed:** Cllr Chris Austin

**Seconded:** Cllr Paul Walter

**RESOLVED** unanimously that the council raise no objection.

12. 17/02140/NONMAT New Greenham Park, Basingstoke ROAD

**Proposed:** Cllr Chris Austin

**Seconded:** Cllr Sally-Ann Jay

**RESOLVED** unanimously that the council raise no objection.

## 66. CONTROL TOWER

Cllr Meg Thomas left the room at 8.08pm, declaring at interest in the next item.

**Proposed:** Cllr Jon Gage

**Seconded:** Cllr Paul Walter

**RESOLVED** unanimously that the Cllr Meg Thomas and Jonathan Sayers be nominated by the council as founding trustees of the Company Limited by Guarantee, which is being formed to operate the Control Tower. It was noted that Jonathan Sayers is an historian whose specialist subject is the history of Greenham Common.

Cllr Meg Thomas returned to the room after the item above, at 8.12pm.

The written report from the chairman of the Control Tower Committee, Cllr Gage, was received. Cllr Gage explained the report.

**Proposed:** Cllr Jon Gage

**Seconded:** Cllr Meg Thomas

**RESOLVED** unanimously that the council give Place Partnership Ltd. Authorisation to commence work on preparation of the construction tender document. This preparation work is valued at £7,800 + VAT. As the document is near completion Place Partnership are to contact the council to seek instruction on whether to actually start the advertising the tender and sending out of the tender documents or to wait. The council will advise Place Partnership when to start advertising the tender and sending out the tender documents. The timing will be determined by the progress of the loan application.

Cllr Gage presented and explained the Articles of Association for the proposed Company Limited by Guarantee, and a number of options outlined by our solicitors for this matter, Beechmast.

**Proposed:** Cllr Jon Gage

**Seconded:** Cllr Sally-Ann Jay

**RESOLVED** unanimously that the following responses be sent from the council to our solicitors for this matter, Beechmast, and that the Articles of Association document be resubmitted, as amended, to the council for further consideration:

1. Section 1.1. The name of the entity should be “Greenham Control Tower Trust”.
2. Ask our solicitors if there is any legal or ethical objection to: All trustees/directors being members and all members being trustees/directors – that is that members and trustees/directors are one and the same. So, there is one type of member only - No two tiers. No core and non-core members. The reason for this, as explained by Cllr Jay, is to avoid a situation when corporately-nominated members could join together to terminate non-corporately-nominated directors.
3. Three attendees should be the quorum for the members’/(trustees’) meeting
4. There should be a minimum of three members/(trustees)
5. There should be not less than three directors – with no maximum number.
6. There should be the ability to recruit directors between AGMs but they should be **non-voting** directors until confirmed by the AGM.
7. If someone resigns there should be at least three remaining directors or the person is not allowed to resign.
8. There should be a “six month rule” concerning attendance at meetings. (That is, if a member does not attend any meetings for six months, without the permission of the body, then they cease to be a member).
9. Directors have the power to remove another director with 14 days notice and two-quarters in favour at the relevant meeting. There is no right of appeal.
10. Directors can terminate their chair without reference to members.
11. Email is an accepted form of communication.
12. There should be no seal.
13. There should be no maximum term for directors. We should check with the solicitor as to whether, if we have members equalling trustees, whether we have to have maximum terms.

*RESOLUTION ENDS*

Cllr Jay left the meeting at this point, at 8:44pm.

Cllr Gage outlined further questions from our solicitors, Beechmast.

**Proposed:** Cllr Jon Gage

**Seconded:** Cllr Meg Thomas

**RESOLVED** unanimously that the following responses be sent to our solicitors, Beechmast:

1. The office of the entity will be Suite 23, Liberty House, The Enterprise Centre, Greenham Business Park, Newbury, Berkshire RG19 6HS.
2. A Secretary can be appointed by the entity as appropriate.
3. Subscribers are the first members giving a £10 guarantee. If trustees equal members there may need to be a change there.
4. There should be a “One person one vote” system.

*RESOLUTION ENDS*

**Proposed:** Cllr Jon Gage

**Seconded:** Cllr Paul Walter

**RESOLVED** unanimously that the council assists the two founding trustees to form an interviewing panel of four, including Cllrs Gage and Walter, and the two founding trustees, to appoint the next three trustees. Then the five trustees that exist can select the remaining required trustees.

It was noted that we have 8-10 trustee applicants.

**\*Action:** Cllr Jon Gage to check with the solicitor as to how trustees 3,4 and 5 are approved. Does the council approve these appointments?

**\*Action:** Cllr Paul Walter to convene the panel for interviews (evenings preferred).

It was noted that three quotes have been submitted for the “pre-construction design” request for quote. They have impressive designs.

It was noted that a Heritage Lottery application will be a priority for the trust.

## 67. FINANCE

There were no grant requests.

**Proposed:** Cllr Paul Walter

**Seconded:** Cllr Meg Thomas

**RESOLVED** unanimously that the following payments be approved and that a direct debit mandate be set up for the Information Commissioner’s Office for our annual £35 registration fee for Data Protection, reference Z2341837:

### 1. Cheque payments – GPC Current Account

Inv Date	Inv No/ Trans Ref	Payee	Amount	Chq No
31/7/2017	2326	Sundog Maint. (CT grounds maintenance)	£154.00	001486
1/8/2017	25333	Greenham Business Park Ltd - rent	£480.00	001482
14/7/2017	38775	Detect Fire & Security	£206.71	001485
21/6/2017	33	Greenham PCC (Church Hall Rent)	£60.00	001484
10/7/2017	17609	Pinnock Bros (CT heating oil)	£377.16	001483

### 2. Bank Payments – GPC Current Account (1 July – 31 July 2017)

Trans Date	Trans Ref	Payee	Amount	Trans Type
17/7/17	HAHDDN8	Sage Software Ltd (PAYE online s/ware)	£7.20	DD
18/7/17	147478331	Southern Electric (Bus shelters)	£35.51	DD

### 3. Cheque Payments – Control Tower Account

Inv Date	Inv No/ Trans Ref	Payee	Amount	Chq No
NONE				

### 4. Bank Payments – Control Tower Account

Inv Date	Inv No/ Trans Ref	Payee	Amount	Chq No
NONE				

### 5. Payments out – Deposit Account

Trans Date	Trans Ref	Payee	Amount	Trans Type
NONE				

The cheques for the above payments were signed by Cllrs Austin and Barnett.

**68. STANDING ORDERS**

**Proposed:** Cllr Chris Austin

**Seconded:** Cllr Jon Gage

**RESOLVED** unanimously that, to allow sufficient time for consideration, this item will be carried forward to the next meeting.

**\*Action:** Cllr Walter to send out an email to all councillors making observations on the draft new standing orders.

**68. SEPTEMBER MEETING OF THE COUNCIL**

**Proposed:** Cllr Jon Gage

**Seconded:** Cllr Paul Walter

**RESOLVED** unanimously to ask the Chairman and Vice-Chairman to make a decision in due course on whether or not to postpone the September meeting by one week, as appropriate to consider items connected with the Control Tower.

**69. DREAM SCHEME**

**Proposed:** Cllr Jon Gage

**Seconded:** Cllr Paul Walter

**RESOLVED** unanimously that this item be postponed until the next meeting to allow time for research.

**70. ITEMS FOR INFORMATION**

It was noted that 25 Newbury museum volunteers are being shown round the Control Tower on Monday 13<sup>th</sup> August.

**There being no other business the Chairman declared the meeting closed at 9:11pm**

Chairman

Date

