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**MINUTES of the Meeting of the Control Tower Committee held at St Mary's Church Hall,  
Greenham on Thursday 31 March 2016 at 7.30pm.**

Present:

Cllr Steve Westbrook (Chairman)  
Cllr Ernie Hicks  
Cllr Alan Agutter  
Cllr Phil Barnett  
Mr Mich Thomas

In attendance:

Cllr Heather Westbrook (as Deputy Clerk of the Council)  
Roger Chester (Clerk of the Council)  
Cllr Gary Puffett (in a private capacity)

The Chairman opened the meeting, welcoming those attending, and advising that resignations had been received from Cllr Billy Drummond and Mr Tony Ferguson.

1. **To appoint a member to the Committee.**
  - a. Cllr Ernie Hicks was proposed by Cllr Phil Barnett, seconded by Cllr Alan Agutter and voted unanimously.
2. **Apologies**
  - a. Received from Cllr Chris Dewhurst, acknowledging he is not a member of this Committee.
3. **Declarations**
  - a. Mr Thomas declared being an employee of Greenham Business Park Ltd
4. **Minutes of the last meeting.**
  - a. Minutes of the meeting held Thursday 25<sup>th</sup> February 2016 having been circulated were proposed as a true record by Cllr Alan Agutter, seconded by Cllr Phil Barnett, and unanimously approved.
5. **Public Session**
  - a. Cllr Gary Puffett questioned the condition of the roof. The Chairman responded by saying that the budget should have sufficient headroom to meet the cost or repairs, but the lack of a comprehensive survey and the fact that water ingress over time will have increased renovation costs does create some uncertainty. Further review of the budget for Interpretation and Vision may also be desirable, but costs are expected to be within the loan application of £150,000 made the to the Public Works Loan Board.
6. **Progress Review – Control Tower.**
  - a. With exceptions noted below, no further expenditure is to be made in respect of the Control Tower until the loan is in place (or available to drawdown) and the survey completed.
  - b. Roof
    - i. Quotes ranging from £12,200 to £75,000 have been received. Mitch Thomas



their aims fitted with the Vision. The Clerk was asked to make contact to acknowledge the approach.

- e. The decision regarding the most appropriate vehicle to manage the Control Tower post completion was considered to be a Company limited by Guarantee, registered as a Charity. Members to be drawn from interested parties. Members are asked to submit details of individuals or organisations they feel will add substance in meeting the Vision. It was noted that both Greenham Common Trust and the SIB will have oversight on appointments. The decision is to be taken to the full council.
- f. Terms Of Reference
  - i. Updated Terms of Reference (amended chiefly to reflect increased spending limits) are to be put to the full council.
    - 1. Proposed by Cllr Phil Barnett, seconded by Cllr Alan Agutter and passed unanimously.

**8. Date of next meeting**

- a. Thursday 28<sup>th</sup> April, 7.30pm at St Mary's Church Hall, Greenham.

**9. Meeting closed at 9.35pm**