



Clerk to the Council
Suite 23 Liberty House
Greenham Business Park
Greenham, Berkshire RG19 6HW

clerk@greenham.gov.uk
www.greenham.gov.uk

Tel: 01635 564900

Minutes of Greenham Parish Council held at 7.30 pm on 14th November 2018 at St. Mary's Church, Greenham

Present:

Cllr Martin Griffiths (MG)
Cllr Billy Drummond (BD)
Cllr Adrian Abbs (AA)
Cllr Jonathan Gage (JG)
Cllr Ken Neal (KN)
Cllr Swift-Hook (JSH)
Cllr Sally Ann Jay (SAJ)
Cllr Tony Vickers (TV)
Cllr Steve Jones (SJ)
Cllr Gary Puffett (GP)
Cllr Chris Austin (CA)

In attendance:

Clerk
Richard Hall
Meeting started at 7:30pm

GPC (Greenham Parish Council) Full Council meeting 14th November 2018

Meeting Start Time: 7:30pm

119 Apologies for Absence

Cllr Alana Finn (AF) - Unwell
Cllr Balu Sudra (BS) - Holiday
Cllr Phil Barnett (PB) – Attending BALC

120 Declarations of Interest, Statements of Position and Dispensations,

To receive any Declarations of Interest and Statements of Position by Councillors.

BD – Director of Greenham Business Park (GBP) and Greenham and Crookham commons commission (GCCC) West Berkshire Councillor, Newbury Ramblers
AA- Lives next door to one of the planning apps, so has declared a Personal interest
JG – Director of Greenham Control Tower Trading Limited (GCTL) and a Director of Rivar Sand and Gravel
KN – Greenham and Crookham Common commission (GCCC)
JSH – Member of Newbury Town Council and Greenham and Crookham Common commission (GCCC), Distribution committee of Greenham Trust

SJ – Director of Greenham Control Tower Trading Limited (GCTL)
SAJ – Director of Greenham Control Tower Trading Limited (GCTL)
AA - MD TEEC Ltd

121 Approval of Minutes of Full Council Meeting held on Wednesday 10th October 2018

Proposed: JG
Seconded: MG
Seven in favour
Four abstentions

122 Chairman's Report

Report and other urgent matters not on the agenda (for information only)
GPC (Greenham Parish Council) logo to be placed on GCTL (Greenham Control Tower Ltd) website
Possible upgrade to security at Control tower
EM (Extraordinary Meeting) to discuss West Berkshire Budget

123 Clerk's Report

Report, matters arising, other urgent correspondence not on the agenda (for information only).
CIL (Community infrastructure Levy) funds received from WBDC (West Berkshire District Council), Council Bank Account, Control tower break in
Clarification of CIL funds received by GPC

124 Public Session

No questions
AA – asked Richard Hall about his blog. NBY Reporting is the name of the website that he is involved in writing for. It reports on issues local to Newbury

125 Finance

- a) **To approve** any cheque payments
Proposed: SJ
Seconded: SAJ
All in favour

*Greenham Parish Council
Schedule of Cheque and Bank Payments*

14th November 2018

1. Cheque payments – GPC Current Account

Inv Date	Inv No/ Trans Ref	Payee	Amount	Chq No
01/10/2018	063061	Bullfinch	432.00	1651
29/10/2018	Grant application	St Mary's Church, Greenham	600.00	1652
31/10/2018	Salary Month 7	Lisa Blake	1497.68	1653
31/10/2018	Month 7	HMRC	770.35	1654
01/11/2018	Rent	Greenham Business Park	480.00	1655
30/09/2018	Lighting protection	Earthing Equipment supplies	2250.00	1656
06/10/2018	Snagging issues GCT	Pete Kirkham	200.00	1657
14/11/2018	S137 Funding	Corn Exchange (Newbury) Trust	1000.00	1658
14/11/2018	Expenses	Lisa Blake	107.48	1659

31/10/2018	4030	Clere Bookkeeping Services	18.00	1660
25/09/2018	023/18	Poppy Appeal	39.00	1661
06/11/2018	1066	Newbury Internet Services	1008.00	1662
07/11/2018	N/A	Darling Buds Of May Nurseries	80.00	1663
		Sub-Total GPC Current Account payments	8482.51	

2. Bank Payments – GPC Current Account (October 2018)

Trans Date	Trans Ref	Payee	Amount	Trans Type
02/10/2018	291743707-0007	Southern Electric	17.11	DD
02/10/2018	871744726-0002	Southern Electric	23.53	DD
		Sub-total GPC Current Account Bank Payments	40.64	

3. Payments out – Deposit Account

Trans Date	Trans Ref	Payee	Amount	Trans Type
NONE				

b) To approve how extra funding for a defibrillator will be provided

JSH - £1200 is in the budget but after research more funds are needed for a defibrillator.

GP – Questioned power supply and price. To investigate prices of defibrillators

SJ – Community engagement to discuss this.

£800 to be allocated from an underspent budget location

Proposed: SJ

Seconded: TV

All in favour

Resolution: Clerk to bring examples of costs of defibrillator to next meeting

c) To consider Membership of the Community Council of Berkshire

Proposed: TV

Seconded: MG

Ten in favour

One Abstention

Resolution: Clerk to send membership form with cheque

d) To provide an update on membership of the Good Exchange – GPC now a member

JSH Declared an interest as Director of Kennet radio who are listed on the Good Exchange for project funding

SAJ Declared an interest Director of Newbury Community resource centre – listed on the Good Exchange

Resolution: Six monthly meeting – Standing agenda item to discuss projects for funding
Clerk to contact future s137 applicants and make them aware of the Good Exchange

- e) **To discuss** receipt of CIL Funds from WBDC – TV would like to standardise the CIL process and how this money is distributed.
JSH –Clarified spending restrictions for CIL money
AA – would like an estimate of expected revenues
Resolution – To be discussed at the next Planning and Highways committee meeting

126 Planning and Licensing (Planning and Highways)

a) To consider all planning and licensing applications

1	Jasmine House 11A Priory Place Greenham Thatcham Berkshire RG19 8XT	Proposed single storey side extension to kitchen and extension of existing garage to create single storey studio/study space. Variation of planning permission 17/02119/HOUSE including re-positioning of proposed studio (to avoid conflict with existing main foul sewer) and proposed flat roof to extension	18/02571/HOUSE Is already approved Proposed: TV Seconded: BD Ten in favour 1 against Comment on size of development, concern amongst GPC Councillors. No objection incl comment
2	1 Peckmoor Drive Greenham Thatcham Berkshire RG19 8BX	3-bay oak framed garage with gym, kitchen and toilet above. Paved driveway of permeable paving	18/02629/HOUSE Recommendation that the extension must be ancillary to the existing dwelling. Concern about damage to trees. Support the tree officer Proposed: KN Seconded: TV All in favour No objection
3	187 Greenham Business Park Greenham Thatcham Berkshire RG19 6HW	Construction of commercial/industrial building primarily class B2 light industrial in usage, with ancillary offices, warehousing	18/02417/COMIND Proposed: SJ Seconded: SAJ Ten in favour One abstention No objection
4	Land Between Units 3-6 and Unit 7 The Votec Centre Hambridge Lane Newbury Berkshire	Outline application for development of 9 residential apartments. Matters to be considered: Access, Appearance, Layout and Scale.	18/02435/OUTD TV - Flats within Protected Employment Area of Hambridge Lane. Proposed: TV Seconded: KN Ten in favour One Abstention Objection based on inappropriate development and

			effects on existing business
5	1 Lower Farm Court Hambridge Lane Newbury Berkshire RG14 5TH	Proposed single storey building within the rear garden	<u>18/01315/HOUSE</u> Shared access drive Application has a number of inaccuracies. WD has added this to the District Council planning meeting for discussion TV will attend the District planning meeting
6	Stryker UK Ltd Stryker House Hambridge Road Newbury Berkshire RG14 5AW	Erection of a new semi-permanent storage building for storage purposes	<u>18/02777/FUL</u> Proposed: TV Seconded: SJ All in favour No objection.
7	Leat House Overbridge Square Hambridge Lane Newbury Berkshire RG14 5UX	Approval of details reserved by Condition 4 - Noise, of planning permission 17/00334/FULD.	<u>18/02861/COND2</u> Proposed: TV Seconded: CA Ten in favour 1 objection - JG
8	English Provender Company Ltd Greenham Business Park Greenham Thatcham Berkshire RG19 6HA	Removal of existing temporary warehousing buildings and construction of new permanent warehouse facility as extension of existing building. Removal and re-routing of part of Buckner Croke Way. New security gatehouse to Buckner Croke Way at entrance to site.	<u>18/02797/COMIND</u> Deferred to planning and highways

- b) Lower Farm – To note Decisions made by WBDC
- c) **To approve** new Salt bin locations within GPC (Sandleford lane, Montague Drive, Laurel Gardens, Deadmans Lane, Priory Place)
Proposed: AA
Seconded: SJ
All in favour

Resolution: Clerk to send salt bin locations to WBDC

- d) **To discuss** the project to relocate the War Memorial to the GCTL and planning application (move already approved)
JG – Would like to define what is the goal with moving the War Memorial, possible landscaping
JSH – Would like a report to show all relevant costs involved in the project. Greenham Trust, GCTL and British Legion need to meet and discuss the move

Resolution: Clerk to arrange the meeting between parties to discuss the move, Janine Westropp to be invited

- e) **To approve** substitute members of the Planning and Highways Committee
TV proposed JSH. MG volunteered to be a substitute member of the Planning and Highways committee

Proposed: SJ

Seconded: SAJ

All in favour

Resolution: Names to be added to the list of possible attendees for next Planning and Highways committee meeting

- f) **To consider offering funding new pedestrian signs etc**

AA Proposed that the project be rejected

6 in favour of ruling it out completely

5 in favour of going forward

Resolution: TV to provide detailed report of signs, cost, exact location at Planning and Highways committee

- g) **Pinchington road Roundabout**

To note Decisions made by WBDC

127 Community Engagement

- a) **To receive** a report from the Community Engagement Working Group
MG would like a letter of thanks sent to David McLeod for his services at the Battle's over ceremony
Thanks to the Clerk
Thanks to Tom and the volunteers at GCTL
New plan for New year and Community Engagement Working group

Resolution:

- b) AF report - AF absent so deferred

128 Control Tower

- a) **To receive** a report from the Chairman of the Control Tower Committee
JG – Four people to attend the meeting with Place partnership on the 16th November 2018.
Place partnership bill will not be paid until next March. Ikon invoice chase up.

Resolution: EDS (Environmental Drainage Services) to be contacted again with regards to a meeting to discuss drainage at GCTL. Clerk to chase up asbestos check and Ikon invoices

- b) **To consider** the GCTL room Hire Agreement
SJ – It is detailed in the lease between GPC and GCTL that Hire agreement needs to be approved by GPC

Proposed: JG

Seconded: WD

Eight in favour

Three abstentions

AA, SAJ SJ

Resolution: Hire Agreement approved

- c) **To report** on defibrillator location options
TV – Requested that costings should be obtained for the entire scheme, including installation before approving expenditure, instead of having to revisit the project for more funds at different stages
Deferred for discussion at the Community Engagement Working Group
Resolution: To be discussed at the next Community Engagement Working Group

129 Staffing and Training

No comments

130 Governance

- a) **To approve** the S137 Policy document for GPC
Deferred in the next meeting

Resolution:

- b) **To approve** Greenham Co-option policy

JSH Comments – 4.12 Nomination form, appendix to policy, 4.13 Would this information be in Part I, 4.16 Co-option

Vote to extend the meeting

Proposed: WD

Seconded: SJ

All in favour

Resolution: Clerk to check comments from JSH and report back

21:25 AA left the meeting

131 Services

- a) **To consider** website hosting quotes
JSH – Clarified that website hosting and support quotes are needed

Resolution: Clerk to amend AA's quote, remove costs and company specific information and send out to new providers. Clerk to send to JSH.

21:34 – AA returned to meeting

- b) **To consider expiry of current IT (Information Technology) services contract in November 2018**

Newbury Internet services to provide a rolling contract until GPC makes a decision on the new website

Resolution: Clerk to liaise with Newbury Internet services for monthly invoices

- c) **To consider** maintenance of Green Gym Equipment

Resolution: AA to check gym equipment for general maintenance and report at next meeting

132 Health and Safety

None

133 Other items for information or for possible inclusion on a future Agenda

CA – TB (Tuberculosis) testing for cattle, 6 tested positively. Restricted grazing

KN – Thanked Alana for her report on West Berkshire Exchange

Members of the Public are welcome to attend the meeting, to ask questions and to comment on the proceedings with the consent of the Chairman.

You are invited to contact the Clerk of the Council if you have any questions or matters of concern that you would like the Council to address.

Control Tower Footfall figures discussed in Part I
Good Footfall figures so far, detailed in the report

Email a copy of Ctrl Tower report to Richard Hall@nbyreporting.com
Meeting pack to be posted in future

Richard hall left at 9:48pm

Part II Started at 9:49pm

FINAL