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MINUTES of the extraordinary meeting of Greenham Parish Council
held at Liberty House, Greenham Business Park
on Thursday 23rd November 2017 at 9.15pm

Present: Cllr Julian Swift-Hook (Chair) (JSH)
Cllr Phil Barnett (PB)
Cllr Pragna Hay (PH)
Cllr Steve Jones (SJ)
Cllr Meg Thomas (MET)
Cllr Paul Walter (PW)
Cllr Jon Gage (JG)

In attendance: Philippa Harper, Clerk. Andrew Cooper, Project Support.

116. APOLOGIES FOR ABSENCE

Apologies were received from: Cllr Gary Puffett, Cllr Sally-Ann Jay.

Not present: Cllr Arthur Johnson, Cllr Chris Austin, Cllr Billy Drummond, Cllr Balu Sudra

117. DECLARATIONS OF INTEREST

No Declarations of Interest were received.

118. APPROVAL OF MINUTES OF MEETING HELD ON WEDNESDAY 8th NOVEMBER 2017

Proposed: Cllr Paul Walter

Seconded: Cllr Julian Swift-Hook

RESOLVED unanimously to approve the minutes of the meeting held on 8th November 2017.

119. CHAIRMAN'S REPORT

The Chairman stated that Cllr Gary Puffett was absent due a family bereavement. The chairman recorded the council's condolences to Gary and his family. The chairman recorded that Paul Inman has found it difficult with job and family commitments to get to parish council meetings so he has resigned with great regret from the council. JSH said that he has thanked former Cllr Inman for his hard work and service to the council.

120. CLERK'S REPORT

The clerk reported that the Council has completed the request for the first drawdown of funds from its Public Works Board Loan. £70,000 will go into the council bank account on Friday 24th November .

West Berkshire Council have stated that they have received no calls for elections for the vacancy of Lindsey Middlemiss. The clerk stated that she is programming the meetings for next calendar year.

121. PUBLIC SESSION

There were no questions from members of the public.

122. CONTROL TOWER COMMITTEE

This was item 10 on the meeting agenda. The chair decided to take this item early.

a) Membership – it was reported that the Control Tower Committee has offered to co-opt one or more directors of Greenham Control Tower Ltd. If there is an affirmative response to this, it will come back to the council for formal confirmation of the name(s).

b) Draft Heritage Lottery Funding proposal. The Control Tower Committee received a presentation from Rosemary Richards at its meeting before this one on 23rd November 2017. The proposed bid is likely to be for 99,000 with matched funding possibly of up to £25,000. No commitment of funds from Greenham Parish Council is needed at this point. The Control Tower Committee is awaiting feedback from Rosemary Richards as to whether it is best to submit the bid to the Heritage Lottery Fund on behalf of Greenham Parish Council or Greenham Control Tower Ltd. Rosemary Richards has been appointed as a consultant by the council.

Proposed: Cllr Paul Walter

Seconded: Cllr Jon Gage

RESOLVED Unanimously that the council express support for the outline proposal presented by Rosemary Richards at the Control Tower Committee earlier the same evening, 23rd November 2017.

c) Heritage Trail project

Proposed: Cllr Jon Gage

Seconded: Cllr Steve Jones

RESOLVED unanimously to support the Heritage Trail project.

123. EXCLUSION OF PRESS AND PUBLIC

Due to the commercial sensitivity of the subsequent item, it was felt necessary to table a motion to exclude the press and public.

Proposed: Cllr Julian Swift-Hook

Seconded: Cllr Paul Walter

Resolved: That under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960 the press and public be excluded from the meeting for the following items of business because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. The vote was carried unanimously.

124. CONTROL TOWER BUILDING WORKS

a) Report from the chairman of the Control Tower Committee. A report was received from the chairman of the Control Tower Committee. The list of the five contractors considered by Place Partnership in the construction tender process was read out and no declarations of interest were made from any councillor regarding those five companies.

Proposed: Cllr Paul Walter

Seconded: Cllr Steve Jones

RESOLVED unanimously that the council chooses the rough stone option from Company A (option 1) at a maximum of £117,525.60 subject to further negotiation on price and a preferred of start date of January 2nd. Further resolved that the final decision on these matters will be made by the Clerk in conjunction with the Control Tower Committee chairman and the council chairman.

There being no further business, the Chairman declared the meeting closed at 22:22.