

GPC Budget 2017 - 2018

Final, following Council meeting 26/1/17

EXPENDITURE:	Budget 14/15	Out-turn 14/15	Budget 15/16	Out-turn 15/16	Budget 16/17	Predicted out-turn	Surplus/ (overspend)	Draft 17/18	Explanatory Notes
Clerk Net Salary	12,000	11,354	14,500	4,302	15,200	12,323	2,877	25,689	Gross amount, assuming new Clerk in post by 1 Apr 17
Tax/NI on Clerk's salary	4,500	2,983	4,500	649	1,000	3,359	(2,359)	-	
Office rent	-	-	-	-	-	-	-	5,760	Possibly move office in future, e.g. To more central location or control tower
Office Expenses/ Mileage	4,550	4,894	4,500	2,356	2,500	6,625	(4,125)	1,800	Phone, broadband, stationery, etc
Hall Hire	400	340	400	218	500	563	(63)	600	CT Cttee meeting as well as Council
Prof/ Audit Fees	600	450	600	6,875	1,500	675	825	800	Audit fees only
Insurance	1,700	1,510	1,700	1,709	2,000	1,789	211	2,000	Includes Control Tower
Membership Fees	800	841	1,000	745	1,000	802	198	1,000	BALC etc
Dog Bin/ Bus Shelter	100	129	300	186	1,000	551	449	1,000	
Salt Bins	-	-	-	-	2,500	1,500	1,000	2,500	Sticker cost and stock of salt
Website Maintenance	1,000	874	1,000	903	1,000	1,275	(275)	900	
Churchyard Maintenance	600	0	600	0	700	0	700	700	
Neighbourhood Wardens	19,200	19,200	19,200	19,200	19,200	2,858	16,342	-	Wardens scheme has been discontinued
WBC Libraries	-	-	-	-	-	-	-	-	No funding to WBC libraries
Parish Plan	1,000	56	1,000	0	-	-	-	-	
Professional Fees	1,000	0	1,000	0	2,500	1,017	1,483	2,500	Including legal fees etc
Training	250	0	1,000	99	1,500	112	1,388	1,809	To ensure all new cllrs + new Clerk are trained
S.137 Grants	3,500	5,009	3,500	601	4,000	2,601	1,399	4,000	
NHS - defibrillator	300	0	300	0	-	-	-	-	
CAB	1,000	0	1,000	1,000	1,000	1,000	0	2,000	WBC are cutting CAB funding
Control Tower revenue costs	3,300	0	10,000	10,000	10,000	10,000	0	10,000	Light, heat, telecomms, etc
PWLB loan repayment	-	-	-	-	-	-	-	6,700	Assumes £100k borrowed
Control Tower project fund	-	-	-	-	8,500	8,500	-	20,000	Capital funding from precept to CT project budget (includes £14k from 18% increase in tax base)
Election	-	-	100	0	-	-	-	0	Allocate £2,000 from Reserves for future election costs
Total Expenditure	55,800	47,640	66,200	48,843	75,600	55,550	20,050	89,758	

FINANCED BY:	2014/15	2015/16	2016/17	2017/18
Precept	55,800	66,200	75,600	89,758
WBC LCTS Grant	2,668	1,779	889	0
CIL			1,064	0
Total Income	58,468	67,979	77,553	89,758
Over / (under) spend	(10,828)	(19,136)	(22,004)	

PRECEPT PER HOUSEHOLD:	2014/15	2015/16	2016/17	2017/18
TAX BASE	1,541.81	1,690.41	1,873.86	2,224.77
PRECEPT PER BAND D HOUSEHOLD	£36.19	£39.16	£40.34	£40.34
<i>Inc/(decr) on previous year</i>		<i>£2.97</i>	<i>£1.18</i>	<i>£0.00</i>
		<i>8.21%</i>	<i>3.02%</i>	<i>0.00%</i>

Yr End Reserves: CA	C/A Bank balance at 31/12/2016	96,006
Yr End Reserves: Deposit	D/A Bank balance at 31/12/2016	3,473
	Total cash balance at 31/12/16	99,479
	Restricted: Parish Plan	(1,149)
	Dream Sch	(1,074)
	Diamond	(2,711)
	Control Twr	(41,500)
		26/1/17 Allocate to Control Tower project budget
	Free:	53,046
	Recruitment	(5,000)
		Allocated to Staffing Cttee 11/1/17
		(2,000)
		Allocated to election budget 26/1/17
	Mths 10-12	(8,344)
		Predicted expenditure in months 10,11 and 12 of 2016/17
Free Reserves		37,702
		6.49 mths expenditure Predicted at 31 March 2017

Section 2 – Accounting statements 2016/17 for

Enter name of smaller authority here:

GREENHAM PARISH COUNCIL

	Year ending		Notes and guidance				
	31 March 2016 £	31 March 2017 £					
1. Balances brought forward	28,996	93,807	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.				
2. (+) Precept or Rates and Levies	66,200	77,658 78,489	Total amount of precept (or for IDBs, rates and levies) received or receivable in the year. Exclude any grants received.				
3. (+) Total other receipts	199,647	21,090 22,144	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.				
4. (-) Staff costs	4,951	14,118	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and employment expenses.				
5. (-) Loan interest/capital repayments	NIL	NIL	Total expenditure or payments of capital and interest made during the year on the smaller authority's borrowings (if any).				
6. (-) All other payments	196,265	79,147	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).				
7. (=) Balances carried forward	93,807	99,175	Total balances and reserves at the end of the year. Must equal (1+2+3) – (4+5+6)				
8. Total value of cash and short term investments	93,807	99,175	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.				
9. Total fixed assets plus long term investments and assets	132,645 123,182 (RESTATEO)	132,645 123,182	This cell shows the value of all the property the authority owns. It is made up of its fixed assets and long-term investments.				
10. Total borrowings	NIL	NIL	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).				
11. (For Local Councils Only) Disclosure note re Trust funds (including charitable)	<table border="1"> <tr> <td>Yes</td> <td>No</td> </tr> <tr> <td></td> <td>✓</td> </tr> </table>		Yes	No		✓	The Council acts as sole trustee for and is responsible for managing Trust funds or assets. N.B. The figures in the accounting statements above do not include any Trust transactions.
Yes	No						
	✓						

I certify that for the year ended 31 March 2017 the accounting statements in this annual return present fairly the financial position of this smaller authority and its income and expenditure, or properly present receipts and payments, as the case may be.

Signed by Responsible Financial Officer:



Date

14/06/2017

I confirm that these accounting statements were approved by this smaller authority on:

14/06/2017

and recorded as minute reference:

14 JUNE 2017 MINUTE Bc

Signed by Chair at meeting where approval is given:



Explanation of significant variances in the accounting statements (Section 2 – separate sheet)

Local Council Name – Greenham Parish Council

Section 2	2015/16 £	2016/17 £	Variance (+/-) £	Detailed explanation of variance
Box 2 Precept	66,200	76,489	+11,353	Precept from West Berks Council increased with local development. Does not include CIL as per guidance
Box 3 Other income	199,647	22,144	-178,567	<p>2015/16 income included grant from Greenham Common Commission of £169,620 for the Council's Control Tower refurbishment project. (-£169,620)</p> <p>VAT reclaim total 15/16 £27,716, where as VAT reclaim total 16/17 £19,708 (- £8,008)</p> <p>Gross variance due to these points therefore - £177,628 (within 1% of total variance).</p> <p>Other minor non-compensating payments in 2015/16: Funday – £132 Donations - £272 Sale of unwanted goods – £325 Total £729</p> <p>Gross variance based on all these payments - £178,357 (<1% variance)</p>
Box 4 Staff Costs	4,951	14,118	+9,167	Clerk employed only for 5 months (a mixture of full and part time April to August) in 2015/16. Clerk employed for 11 months (Apr-Dec) in 2016/17.
Box 5 Loan interest /capital	Nil	Nil	0 (Zero)	N/a
Box 6 Other payments	196,265	79,147	-117,118	<p>2015/16 Payments made in support of Control tower project (using allocated grant monies -see box 3 – other income) - £148, 630. Payments for Control tower in 2016/17 only £43,683 (-£104,947)</p> <p>Community Warden Scheme payments in 2015/16 £19,200. The scheme was cancelled part way through 2016/17 with total payments of £4,800 (-£14,440)</p>

				<p>Payment for office, audit and legal fees in 2015/16 £9,339, and in 2016/17 of 7952 (- £1,387)</p> <p>Section 137 payments in 2015/16 1701. Equivalent payment in 2016/17 £3,201 (+£1,500).</p> <p>Gross variance based on these payments of - £119,274 (<2% variance)</p>
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