



Clerk of the Council
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To: Members of the Control Tower Committee
CC: Greenham Parish Councillors

Dear Sir/Madam,

YOU ARE HEREBY SUMMONED to a Meeting of the Control Tower Committee of Greenham Parish Council on **Tuesday 20th February 2018 at 7:00 pm at Liberty House, Greenham Business Park.**

Yours faithfully,

P Harper

Clerk to the Council

12th February 2018

AGENDA

1. Apologies for Absence

2. Declarations of Interest, Statements of Position and Dispensations,

To receive any Declarations of Interest and Statements of Position by Councillors

3. Approval of Minutes

To approve Minutes of the meeting held on Tuesday January 23rd 2018

4. Public Session

If you wish to ask a question, please notify the Acting Proper Office in advance

5. Project Manager Report

- a) **To receive** an update on progress for awarding the construction contract
- b) **To agree** next steps

6. Creation Of Lease

- a) **Review** latest version of the proposed lease and JWA
- b) **Agree** next steps

7. Review Café Progress

- a) **To consider** progress of community café option
- b) **To consider** health and safety/hygiene issues surrounding this option.
- c) **To agree** next steps

8. Review Non Construction Project Plan

- a) **To review and allocate** individual items within plan
- b) **Agree** timescales for completion of allocated items

12. Report From Greenham Control Tower Limited

13. Other items for information only – no decisions can be taken

A full copy of the agenda pack (including supporting papers) can be downloaded from the Council's website at www.greenham.gov.uk

Members of the Public are welcome to attend the meeting, to ask questions and to comment on the proceedings with the consent of the Chairman. In accordance with The Openness of Local Government Bodies Regulations 2014, photographs, audio and video recordings of the meeting and of those attending may be taken at the meeting by the press and others.

You are invited to contact the Clerk of the Council if you have any questions or matters of concern that you would like the Council to address.