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## To Greenham Parish Councillors

Dear Sir/Madam,

**YOU ARE HEREBY SUMMONED** to a Meeting of Greenham Parish Council on **Wednesday 8<sup>th</sup> August at 7:30 pm** at **St Mary's Church Hall, Greenham.**

Yours faithfully,

Clerk to the Council

2<sup>th</sup> August 2018

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### AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest, Statements of Position and Dispensations,**  
*To receive any Declarations of Interest and Statements of Position by Councillors.*
3. **a) Approval of Minutes of Full Council Meeting held on Monday 16<sup>th</sup> July 2018 and EM Meeting held on 27<sup>th</sup> June 2018**
4. **Chairman's Report**  
*Report and other urgent matters not on the agenda (for information only).*
5. **Clerk's Report**  
*Report, matters arising, other urgent correspondence not on the agenda (for information only).*
6. **Public Session**
7. **Finance**
  - a) **To approve** GPC Cashbook report to the end of June 2018
  - b) **To approve** any cheque payments
  - c) **To approve** increasing the number of bank signatories for the GPC bank account
  - d) **To approve** the increased pay rise for the Clerk, as per GMB Guidelines (attached) for SCP32
  - e) **To consider** Membership of the Community council for Berkshire
8. **Planning and Licensing**
  - a) **To consider** all planning and licensing applications received up to the date of the meeting.
  - b) **To approve** Councillor membership of the GPC Planning Committee
  - c) **To approve** Planning committee meeting dates
  - d) **To approve** Terms of Reference for Sandleford Park joint Working Group

## **9. Community Engagement**

- a) **To receive** a report from the Community Engagement Working Group
- b) **To consider** a Health and Safety plan for the Battles Over event (End of WW1) – Clerk to speak to Andrew Hawthorn

## **10. Control Tower**

- a) **To receive** a report from the Chairman of the Control Tower Committee
- b) **To approve** the installation of extra waste bins outside the Control Tower
- c) **To consider** moving the GPC office to the Control Tower
- d) **To consider** the Control tower becoming a Heritage Asset
- e) **To consider** improvement to the Lightning protection scheme

## **11. Staffing and Training**

- a. **To consider** opportunities for Councillor Training

## **12. Governance**

- a. **To consider** outstanding Members register of Interest 2018/19 (CA, BD, SAJ, GP, JSH)

## **13. Services**

- a) **To consider** options for reviewing, redesign and Maintenance of the GPC website, including a demo of responsive website
- b) **To approve** implementation of the new website, without any costs to GPC
- c) **To approve** the election of members to oversee final update
- d) **To approve** of training for Parish clerk on how to do updates in CMS
- e) **To consider** the maintenance and hosting of the new website

## **14. Health and Safety**

## **15. Other items for information or for possible inclusion on a future Agenda**

*For information only – no decisions can be taken.*

Members of the Public are welcome to attend the meeting, to ask questions and to comment on the proceedings with the consent of the Chairman.

You are invited to contact the Clerk of the Council if you have any questions or matters of concern that you would like the Council to address.