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To Greenham Parish Councillors

Dear Sir/Madam,

YOU ARE HEREBY SUMMONED to a Meeting of Greenham Parish Council on **Wednesday 13th June at 7:30 pm at St Mary's Church Hall, Greenham.**

Yours faithfully,

Clerk to the Council

7th June 2018

AGENDA

- 1. Apologies for Absence**
- 2. Declarations of Interest, Statements of Position and Dispensations,**
To receive any Declarations of Interest and Statements of Position by Councillors.
- 3. a) Approval of Minutes of Council Meeting held on Wednesday 9th May 2018**
b) Approval of Minutes Extraordinary Meeting held on Tuesday 6th June 2018
- 4. Chairman's Report**
Report and other urgent matters not on the agenda (for information only).
- 5. Clerk's Report**
Report, matters arising, other urgent correspondence not on the agenda (for information only).
- 6. Public Session**
If you wish to ask a question, you are requested to notify the Clerk in advance of the meeting.
- 7. Finance**
 - a) To approve Annual Governance and Accountability Return Year end forms FY 2017/18**
 - b) To approve** any cheque payments
 - c) To receive** a financial report on Council cashflow
 - d) To Consider the purchase of an** Office Laptop
 - e) To Consider the purchase of a** Projector

8. Planning and Licensing

- a) **To consider** all planning and licensing applications received up to the date of the meeting.
- b) **To decide** how to respond to the Sandleford Planning Application (update Cllr Vickers)
- c) **To propose** setting up a joint Sandleford working party between GPC and NTC
- d) **To propose** forming a GPC Planning committee

9. Community Engagement

- a) **To receive a report from the Community Engagement Working Group**
- b) **To plan** a Parish Tour

10. Control Tower

- a) **To receive a report from the Chairman of the Control Tower Committee**
- b) **To consider** moving the GPC office to the Control Tower
- c) **To consider** the Control tower becoming a Heritage Asset

11. Staffing and Training

- a. **To consider** opportunities for Councillor Training
- b. **To review** the current payroll procedure and consider outsourcing Payroll
- c. **To authorise** P Harper Overtime/Holiday Pay/
- d. **To consider** recruitment of a Deputy Clerk

12. Governance

- a. **To adopt** Financial regulations in June 2018
- b. **To review** Members Register of Interest for 2018/19

13. Services

- a) **To consider** options for reviewing, redesign and Maintenance of the GPC website

14. Health and Safety

- a) **To consider** a Health and Safety plan for the Battles Over event (End of WW1)

15. Other items for information or for possible inclusion on a future Agenda

For information only – no decisions can be taken.

Members of the Public are welcome to attend the meeting, to ask questions and to comment on the proceedings with the consent of the Chairman.

You are invited to contact the Clerk of the Council if you have any questions or matters of concern that you would like the Council to address.