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To Greenham Parish Councillors

Dear Sir/Madam,

YOU ARE HEREBY SUMMONED to a Meeting of Greenham Parish Council on **Wednesday 10th January at 7:30 pm at St Mary's Church Hall, Greenham.**

Yours faithfully,

P Harper

Clerk to the Council

5th January 2018

AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest, Statements of Position and Dispensations,**
To receive any Declarations of Interest and Statements of Position by Councillors.
3. **Approval of Minutes of Council Meeting held on Wednesday 13th December 2017**
4. **Chairman's Report**
Report and other urgent matters not on the agenda (for information only).
5. **Clerk's Report**
Report, matters arising, other urgent correspondence not on the agenda (for information only).
6. **Public Session**
If you wish to ask a question, you are requested to notify the Clerk in advance of the meeting.
7. **Planning and Licensing**
To consider all planning and licensing applications received up to the date of the meeting.
8. **Finance**
 - a) **To consider** any grant funding requests received
 - b) **To approve** any cheque payments
 - c) **To consider** closure of the GPC Petty Cash Account, banking remaining cash, and holding the documents for future reference
 - d) **To consider** the Audit Response Plan for Audit Recommendations
 - e) **To receive** a report from the Clerk on the Interim Audit of January 4th 2018
9. **Control Tower**
 - a) **To receive** a report from the Chairman of the Control Tower Committee
 - b) **To consider** recommendations from the Control Tower Committee:
 - i) **To consider** the council's nominee as director of GCT Ltd with reference to the following draft motion submitted by Councillor Paul Walter:

- I. *The council notes that under agenda item 66 at the council meeting on 9th August 2017, the council 'resolved unanimously that Cllr Meg Thomas and Jonathan Sayers be nominated by the council as founding trustees of the Company Limited by Guarantee, which is being formed to operate the Control Tower.'*
 - II. *The council notes that the resolution referenced in I preceded the incorporation of Greenham Control Tower Limited by more than three months. The resolution in item 66 did not therefore relate to the Articles of Association of Greenham Control Tower Limited, because such articles did not exist formally until the incorporation of the company on 14th November 2017.*
 - III. *The council also notes item 8.7 of the Articles of Association of Greenham Control Tower Limited which states: 'For so long as it continues to be a Member, each of Greenham Parish Council and Greenham and Crookham Commons Commission shall be entitled to appoint one director and to remove and replace its appointee at any time by notice in writing to the Charity.'*
 - IV. *Further to the council resolution under item 66, and pursuant to item 8.7 of the Articles of Association of Greenham Control Tower Limited, the council appoints Councillor Steve Jones to be, with immediate effect, the person nominated by the council to serve as a director of Greenham Control Tower Ltd as the Greenham Parish Council representative.*
 - V. *The council instructs the clerk to write immediately to Greenham Control Tower Ltd to formally communicate this decision.*
 - VI. *The council notes that it expects that, notwithstanding the above decision, and pursuant with item 66 of the council minutes for the meeting of 9th August 2017, both Cllr Meg Thomas and Jonathan Sayers will remain as directors of Greenham Control Tower Limited, subject to the company's Articles of Association.*
- ii) **To consider** progress on the governance of Greenham Control Tower Ltd and any assistance from the council which may be appropriate.
 - iii) **To consider** any joint insurance costs for the Control Tower Building works.
 - iv) **To approve** remaining funds allocated to the Heritage Lottery Fund Bid
 - v) **To consider** any other recommendations and next steps

10. Corporate Risk Review

To adopt the Corporate Risk review

11. Councillor Development

To consider training and development requirements of councillors.

12. Councillors' attendance

To consider councillors' attendance records and approve any appropriate relevant actions.

13. Other items for information or for possible inclusion on a future Agenda

For information only – no decisions can be taken.

Members of the Public are welcome to attend the meeting, to ask questions and to comment on the proceedings with the consent of the Chairman.

In accordance with The Openness of Local Government Bodies Regulations 2014, photographs, audio and video recordings of the meeting and of those attending may be taken at the meeting by the press and others.

You are invited to contact the Clerk of the Council if you have any questions or matters of concern that you would like the Council to address.