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To: Members of the Control Tower Committee
CC: Greenham Parish Councillors

Dear Sir/Madam,

YOU ARE HEREBY SUMMONED to a Meeting of the Control Tower Committee of Greenham Parish Council on **Thursday 23rd November 2017 at 7:00 pm at Liberty House, Greenham Business Park.**

Yours faithfully,

P Harper

Clerk to the Council

15th November 2017

AGENDA

1. Apologies for Absence

2. Declarations of Interest, Statements of Position and Dispensations,

To receive any Declarations of Interest and Statements of Position by Councillors

3. Approval of Minutes

To approve Minutes of the meeting held on Tuesday November 7th 2017

4. Public Session

If you wish to ask a question, please notify the Acting Proper Office in advance

5. Control Tower Committee

To consider co-option of extra member/s of the Control Tower

6. Heritage Lottery Funding Application

- a) **To review** status of the application process
- b) **To receive** a presentation from Rosemary Richards
- c) **To discuss** the request for involvement in the Heritage Trail project
- d) **To discuss** the Dream Scheme
- e) **To agree** next steps

7. Interpretation Working Group

- a) **To receive** a report from the Interpretation Working Group
- b) **To consider** the future reporting structure for the IWG

8. Project Plan Update

- a) **To receive** an update on progress of the project plan
- b) **To agree** next steps in moving the plan forward

9. Project Manager Report

- a) **To receive** a report on progress on negotiations with potential contractors
- b) **To agree** next steps for the approval of a contractor.

10. Formation of Company Limited by Guarantee

- a) **To receive** a Progress Report from the GPC on company status
- b) **To receive** a report from the Trustees

11. Creation of Lease

- a) **To review** current status on the lease
- b) **To consider** draft Management Agreement

12. Crime Prevention Funding

- a) **To consider** options for the project applying for funding
- b) **To agree** next steps

13. Review List of Outstanding Actions

14. Other items for information only – no decisions can be taken

A full copy of the agenda pack (including supporting papers) can be downloaded from the Council's website at www.greenham.gov.uk

Members of the Public are welcome to attend the meeting, to ask questions and to comment on the proceedings with the consent of the Chairman. In accordance with The Openness of Local Government Bodies Regulations 2014, photographs, audio and video recordings of the meeting and of those attending may be taken at the meeting by the press and others.

You are invited to contact the Clerk of the Council if you have any questions or matters of concern that you would like the Council to address.