



Clerk of the Council
Suite 23 Liberty House
Greenham Business Park
Greenham, Berkshire RG19 6HW

clerk@greenham.gov.uk
www.greenham.gov.uk
01635 564900

To: Members of the Control Tower Committee
CC: Greenham Parish Councillors

Dear Sir/Madam,

YOU ARE HEREBY SUMMONED to a Meeting of the Control Tower Committee of Greenham Parish Council on **Wednesday 25th January 2017 at 7:30 pm at Liberty House, Greenham Business Park.**

Yours faithfully,

C Austin

Acting Proper Officer of the Council

20th January 2017

AGENDA

- 1. Apologies for Absence**
- 2. Declarations of Interest, Statements of Position and Dispensations,**
To receive any Declarations of Interest and Statements of Position by Councillors.
- 3. Approval of Minutes**
 - a) Meeting held on 30th November 2016
 - b) Meeting held on 11th January 2017
- 4. Co-opted Committee Members**
 - a) **To confirm** co-option of non-voting committee members
- 5. Information Request from SIB Regarding Grant Expenditure**
 - b) **To review** the request for information from SIB
 - c) **To agree** next steps
- 6. Public Works Loan Board Loan**
 - a) **To note** legal advice received
 - b) **To review** loan application in light of advice received
 - c) **To agree** next steps
- 7. Project Manager role**
 - a) **To consider** requirement for contracting a dedicated Project Manager and how to fund
 - b) **To consider** job description/person specification for the Project Manager role
 - c) **To agree** next steps
- 8. Listed Building Planning Consent**
 - a) **To consider** the position regarding Listed Building consents
 - b) **To agree** next steps
- 9. Regulatory Compliance**
 - a) **To consider** the position re: for compliance with Construction Design & Management (CDM) regulations

- b) **To consider** the position re: compliance with Building Regulations
- c) **To agree** any next steps

10. Interpretation

- a) **To review** the draft Interpretive Strategy and the Vision document
- b) **To consider** forming a Working Group to draft a costed plan
- c) **To agree** next steps

11. Urgent repairs

- a) **To receive** an update on the position regarding urgent repairs
- b) **To consider** any further urgent repairs required
- c) **To agree** next steps

12. Dedicated Bank Account for Control Tower Project

- a) **To receive** an update on the position regarding a possible separate bank account
- b) **To update** the recommendation to Council

13. Terms of Reference

- a) **To review** the Committee's Terms of Reference
- b) **To consider** any changes needed (for recommendation to Council)

14. Other items for information only or for possible inclusion on a future Agenda

For information only – no decisions can be taken.

Members of the Public are welcome to attend the meeting, to ask questions and to comment on the proceedings with the consent of the Chairman. You are invited to contact the Clerk of the Council if you have any questions or matters of concern that you would like the Council to address.